

GMWSS POSITION  
DESCRIPTION

Class Title: Sewer Collection Operator II

Department: Operations / Sewer Collection

Supervisor: Sewer Collection Supervisor

Supervises: None

Class Characteristics: Under general supervision, performs semi-skilled and manual labor work activities in the construction, installation, operations, maintenance, cleanliness and/or repair of the sewer collection system; assists other Departments/Divisions as requested; performs related work as required.

Distinguishing Class Characteristics: With the recommendation of the Sewer Collection Supervisor and approval of the Operations Manager and General Manager, employees in this class may be assigned additional duties and responsibilities (i.e., equipment operator, maintenance technician, etc). Upon assignment, employees shall receive additional compensation for the duties and responsibilities as long as they perform the duties and responsibilities.

General Duties and Responsibilities:

Essential:

1. Assists with construction, installation, operation, maintenance, cleanliness and/or repair of sewer collection system.
2. Makes sewer taps.
3. Inspects and locates leaks in lines; repairs leaks as necessary.
4. May Operates equipment, vehicles and tools assigned to Division after required licensing and/or training.
5. Pours concrete, blacktop, etc.
6. Assists with keeping all equipment in working order. Performs servicing and assists with preventive maintenance programs on vehicles and equipment; makes minor repairs and/or adjustments to equipment; forwards requests for major repairs to superiors.
7. Cleans vehicles, equipment and tools after use.
8. May be assigned additional duties and responsibilities on a continuing basis (see Distinguishing Class Characteristics above).
9. Assists with other duties in other departments/divisions on a regular basis as requested.

Non-Essential: None.

MINIMUM QUALIFICATIONS

Training and Experience: Graduation from high school or equivalent supplemented by sufficient work experience to have obtained Class II Sewer Collection License issued by

the Commonwealth of Kentucky. Advancement to Sewer Collection Operator II is subject to the recommendation of the Sewer Collection Supervisor and approval of the Operations Manager and General Manager.

Special Knowledge, Skills and Abilities:

Knowledge:

1. Thorough knowledge of equipment, materials, methods and techniques used in construction, installation, cleanliness, maintenance/repair of sewer collection system.
2. Thorough knowledge of the functions, servicing and maintenance requirements of mechanical equipment and machinery.
3. Thorough knowledge of the geography of the service area.
4. Thorough knowledge of work hazards and applicable safety precautions associated with equipment, tools, vehicles and procedures; and ability to comply with safety regulations and standards.
5. Thorough knowledge of welding, pipe fitting, carpentry, concrete, etc.
6. Thorough knowledge of traffic laws.

Abilities:

1. Ability to operate motorized equipment.
2. Ability to assist with maintenance (including preventive maintenance) on vehicles and equipment.
3. Ability to perform work activities involving carpentry, electrical, plumbing, painting, pouring concrete, etc.
4. Ability to detect mechanical problems and make minor repairs.
5. Ability to establish and maintain effective working relationships with officers, department directors, other employees, and the general public.
6. Physical ability to perform heavy labor for extended periods of time, often under adverse weather conditions.

ADDITIONAL REQUIREMENTS

Instructions: Instructions are somewhat general; many aspects of work covered specifically, but must use some of own judgment.

Processes: Must occasionally consider different courses of action to get the job done.

Review of Work: Most or all of completed work is reviewed.

Analytical Requirements: Problems require analysis based on precedent.

Physical Demands of the Job: Work requires standing, walking, stooping; must lift objects over 25 pounds; work is performed outdoors regardless of weather conditions; must operate vehicle and equipment; required to be in high places, confined spaces, and using stairs and ladders.

Tools and/or Equipment Used: Vehicles, backhoe, trencher, welder, tapping machine, jack hammer, line locator, air compressor, sewer machines, hand tools.

Contacts: Frequent public and internal contacts are requirements of the job.

Confidential Information: Little or no use of confidential information.

Mental Effort: Moderate.

Interruptions: Few.

Special Licensing Requirements: Must possess a valid Driver's License; *Must possess, or be willing to obtain, a valid Class B Commercial Driver's License (CDL) issued by the Commonwealth of Kentucky while employed in the class.*

Certification Requirements: Must possess Class II Sewer Collection License; must obtain Class III and IV Sewer Collection License within one year after meeting experience requirements at each level.

Drug and Alcohol Testing Requirements: Must participate in mandatory drug and alcohol testing as a condition of employment and continuous employment.

Additional Requirements: Must be able to respond to calls in emergency situations at all hours.

Overtime Provision: Non-exempt.