



Georgetown Municipal Water and Sewer Service

Board of Commissioners Meeting
Minutes for January 6, 2023
12:00 p.m.
GMWSS Administration Building
1000 West Main Street

Those present:

Les Jarvis, Chairman
Glenn Williams, Board Member
Lewis Wolfe, Board Member
Jason Baird, Board Member
Chase Azevedo, GMWSS
Shawn Derrington, GMWSS
Dudley Burberry, GMWSS

Jeff Nutter, GMWSS
Daryl Mulder, GMWSS
Alan Bryan, GMWSS
Barbara Bowman, GMWSS
Jeremy Wood, GMWSS
Todd Osterloh, STBM
Benedicta Halecky (Champion Way)

Meeting called to order by Chairman Jarvis at 12:03 p.m. on Friday, January 06, 2023.

Quorum was present at the meeting. Jason Baird joined the meeting by ZOOM.

A motion to approve the minutes from the December 20, 2022 meeting was made by Lewis Wolfe. Second by Jason Baird. Motion approved.

Next was election of officers for the Board of Commissioners.

Lewis Wolfe made the motion to have current chairman, Les Jarvis, to continue to be chairman. Second by Glenn Williams. Motion approved.

Lewis Wolfe made the motion to have Glenn Williams continue to serve as the secretary and treasurer. Second by Chairman Jarvis. Motion approved.

Purchase Orders under the Financial Reports section were addressed next, with a total of two (2) on the agenda.

- a) A motion to pay Ohio Transmission & Pump Industrial in the amount of \$9,916.86 was made by Glenn Williams. Second by Lewis Wolfe. Motion approved.
- b) Motion to pay LoVo, Inc. the quoted amount of \$11,900.00, was made by Lewis Wolfe. Second by Glenn Williams. Motion approved.

New Business was addressed next with five (5) items on the agenda.

1. Leak adjustments were presented to the Board. The memo contained six (6) leak adjustments with #6 on the list being discussed first.
 6. Ms. Benedicta Halecky was present to represent the leak adjustment request for 201/203/205 Champion Way. She described her circumstances regarding this situation. After discussion it was decided to look further into the data and details before deciding on an outcome. This item was tabled with no action taken. Ms. Halecky excused herself from the meeting at 12:46 p.m.
2. 1100 Potomac Court leak adjustment was tabled with no action taken due to Chairman Jarvis and Glenn Williams having to recuse themselves. There would be no quorum if this occurred due to Jeff Klocke being unavailable for the meeting.

Glenn Williams made a motion to approve the leak adjustments for items 1, 3, 4, and 5. Second by Chairman Jarvis. Motion approved.

Listed below are the address and amount for each leak adjustment that was approved.

1. 135 Meadowview Way = \$150.30
 3. 119 Anne Jennings Way = \$158.04
 4. 213 Highland Avenue = \$34.32
 5. 208 Old Mill Road = \$137.77
2. Holiday Schedule 2023 was presented to the Board. It is a mirror of the City of Georgetown's holiday schedule. A motion to approve was made by Glenn Williams. Second by Jason Baird. Motion approved.
 3. South Sewer Extension - Change Orders No.2 and No.3 were presented next. Motion to approve Change Order #2 subject to the memo was made by Glenn Williams. Second by Lewis Wolfe. Motion approved.
Motion to approve Change Order #3 as presented was made by Glenn Williams. Second by Lewis Wolfe. Motion approved.
 4. HVAC for the Administration Building was next. Discussion Only.
 5. Availability Request – Capacity Transfer was presented next. This was a draft policy update and for discussion only.

Glenn Williams made a motion to move to Executive Session at 1:30 p.m. to discuss pending litigation. Second by Lewis Wolfe. Motion approved under KRS 61.810(1)(c). Barbara Bowman excused herself at this time.

Motion to return to regular session was made by Glenn Williams at 1:38 p.m. Second by Lewis Wolfe. Motion approved. NO ACTION TAKEN. Todd Osterloh excused himself from the meeting.

Miscellaneous was next on the agenda.

Chase Azevedo brought up the rate increase and the possibility of a BAN#3. Discussion followed. No action taken.

Chase informed the Board that he and Chairman Jarvis met with Mayor Jenkins and Judge Covington the previous day.

GMWSS has been responding to many open records requests.

Chase Azevedo spoke with the State's Auditor Office and gave the Board an update.

Update on the work being done regarding Lead and Copper inventory.

A Safety Program update will be added to the board meetings going forward.


Options for rate relief for seniors and people on fixed income, pending the rate increase, are being investigated at the request of City Council.

Reminder that solid waste costs are going up.

Chairman Jarvis adjourned the meeting at 1:57 p.m.



Les Jarvis, Chairman



Glenn Williams, Secretary/Treasurer