



Georgetown Municipal Water and Sewer Service

Board of Commissioners Meeting
Minutes for November 21, 2023
12:00 p.m.
GMWSS Administration Building
1000 West Main Street

Those present:

Les Jarvis, Chairman
Glenn Williams, Board Member
Lewis Wolfe, Board Member
Jeff Klocke, Board Member
Jason Baird, Board Member
Chase Azevedo, GMWSS
Shawn Derrington, GMWSS
Dudley Burberry, GMWS
Jeff Nutter, GMWSS

Daryl Mulder, GMWSS
Alan Bryan, GMWSS
Melissa Waite, GMWSS
Barbara Bowman, GMWSS
Jeremy Wood, GMWSS
Jessica Eads, GMWSS
Todd Osterloh, STBM
Allison Caldwell, GMWSS
Tyler Fallon, RFH CPAs

Meeting called to order by Chairman Jarvis at approximately 11:59 a.m. on Tuesday, November 21, 2023.

Quorum was present at the meeting. Tyler Fallon from RFH CPAs was a meeting guest.

A motion to approve the minutes as presented from the November 7, 2023 meeting was made by Lewis Wolfe. Second by Jeff Klocke. Motion approved.

No Public Comments.

Chairman Jarvis changed the agenda to allow Tyler Fallon from RFH CPAs to address the Board regarding the Fiscal Year 2023 Audit. The report was presented. Results included: 1) An unmodified audit opinion, 2) No internal control material weaknesses and no compliance findings. 3) An unmodified opinion on compliance with a federal program where GMWSS spent an excess of \$750,000.00 in federal funding. Mr. Fallon excused himself from the meeting at 12:10 p.m.

Chairman Jarvis resumed the original agenda.

Financial Reports were next. Melissa Waite was present to answer any questions about monthly bills. Motion to approve the monthly bills as presented was made by Glenn Williams. Second by Lewis Wolfe. Motion approved. Mrs. Waite excused herself from the meeting at 12:12 p.m.

Jeff Nutter gave his presentation of the monthly financials.

Purchase Orders were addressed next with a total of five (5) on the agenda.

- a) Motion to pay Faust Electric, LLC in the amount of \$5,283.87 was made by Glenn Williams. Second by Lewis Wolfe. Motion approved.
- b) Motion to pay Amburgy's Tractors Sales in the amount of \$8,567.07 was made by Lewis Wolfe. Second by Jeff Klocke. Motion approved.
- c) Motion to pay Water Solutions Unlimited in the amount of \$11,700.00 was made by Lewis Wolfe. Second by Glenn Williams. Motion approved.
- d) Motion to pay Judy Construction in the amount of \$981,170.87 was made by Glenn Williams. Second by Jeff Klocke. Motion approved.
- e) Motion to pay Southern Sales in the amount of \$8,789.00 was made by Jeff Klocke. Second by Jason Baird. Motion approved.

Informational Updates were next on the agenda.

Dudley Burberry presented the Operations Report and Shawn Derrington presented the IT/Admin Report.

Daryl Mulder presented the Engineering Report with Alan Bryan providing the Capital Project updates.

Alan Bryan presented the East Interceptor Sanitary Sewer Easement Negotiations for discussion only.

Jeff Nutter presented Cyber Security Insurance that was for discussion only. The Board felt that action should be taken as soon as possible on the subject. Chairman Jarvis made the motion to move forward with the cyber security insurance. Second by Jason Baird. Motion approved.

Jeff Nutter presented the Directors and Officers Insurance for discussion only. The Board felt that the directors and officers insurance should be left as is at this time.

New Business was next on the agenda.

FY23 Audit was presented at the beginning of the meeting.

Daryl Mulder presented Chemical Bids. A motion to approve the Bid Recommendation for the Annual Chemicals Supply was made by Glenn Williams. Second by Jeff Klocke. Motion approved.

Chase Azevedo gave an update on the Splash Pad Billing for the City of Sadieville.

The Kentucky Division of Water Update was tabled by Chairman Jarvis at 1:13 p.m.

Miscellaneous was next on the agenda.

Chase Azevedo presented the General Manager's Report and touched on specific items listed below.

Administration:

1. City Council tabled action on South Sewer Extension – Change Order No. 5 (pavement restoration) until all construction costs are finalized.
2. Community Outreach

Finance:

1. Senior Citizen's Discount (White Oak Village)
2. System Development Charges (SDC)/Impact Fees

Operations:

1. Lead and Copper Rule Improvement (LCRI – Inventory) – 30 inspections per day are being completed.

Engineering:

3. WWTP No. 1 Upgrade and Expansion

Executive Session was next.

Jeff Klocke made the motion to move to Executive Session at 1:33 p.m. Second by Jason Baird. Motion approved under proposed or pending litigation, KRS 61.810(1)(c). Motion approved. No action taken in Executive Session.

A motion to return to regular session was made by Glenn Williams at 2:05 p.m. Second by Les Jarvis. Motion approved.

Motion made by Jason Baird to approve the Agreed Order with the Energy and Environment Cabinet. Second by Jeff Klocke. Motion approved. Staff and Board Counsel had already reviewed and approved.

Our last two meetings for the year will take place on December 5, 2023 at 4:00 p.m. and December 19, 2023 at Noon.

Chairman Jarvis adjourned the meeting at 2:10 p.m.



Les Jarvis, Chairman



Glenn Williams, Secretary/Treasurer