



# Georgetown Municipal Water and Sewer Service

Board of Commissioners Meeting  
Minutes for November 07, 2023  
4:00 p.m.  
GMWSS Administration Building  
1000 West Main Street

Those present:

Les Jarvis, Chairman  
Glenn Williams, Board Member  
Lewis Wolfe, Board Member  
Jeff Klocke, Board Member  
Jason Baird, Board Member  
Chase Azevedo, GMWSS  
Shawn Derrington, GMWSS  
Dudley Burberry, GMWS

Jeff Nutter, GMWSS  
Daryl Mulder, GMWSS  
Alan Bryan, GMWSS  
Jessica Eads, GMWSS  
Todd Osterloh, STBM  
Keith Jones, Minnifield  
Mary Domigan, Minnifield  
Peter Wilson, G-town News-Graphic

Meeting called to order by Chairman Jarvis at approximately 4:02 p.m. on Tuesday, November 07, 2023.

Quorum was present at the meeting. Guests included Keith Jones, Mary Geisler Domigan, and Peter Wilson with the Georgetown News-Graphic.

A motion to approve the minutes from the October 17, 2023 meeting was made by Lewis Wolfe. Second by Jeff Klocke. Motion approved.

Availability Requests were next.

There was one (1) request on the agenda.

1. Minnifield Phase 1 – Elkhorn Meadows, Georgetown - WWTP #1  
Keith Jones of Minnifield Enterprize Inc. and Mary Domigan of Geisler Domigan Engineers, PLLC were both in attendance representing the Minifield Phase 1 project, with the address of 117-123 Barbara Boulevard. Lewis Wolfe wanted and received confirmation from the representatives that availability for another project could not be started for one year from today's date. A motion to approve the availability was made by Glenn Williams, subject to conditions contained in the memorandum, as well as the request falling under the 2,000 gallons per day threshold for consideration by the Board of Commissioners. Second by Jeff Klocke. Motion approved. Keith Jones and Mary Domigan dismissed from the meeting at 4:06 p.m.

Purchase Orders were addressed next with a total of one (1) on the agenda.

- a) Motion to pay Process Pump & Seal in the amount of \$35,193.65 was made by Glenn Williams. Second by Lewis Wolfe. Motion approved.

Informational Updates were next on the agenda.

Chase Azevedo gave an update on the South Sewer Extension – Pavement Restoration. City Council has asked Chase to present to them the information that has been shared with the GMWSS Board of Commissioners. The Board of Commissioners may be asked to act pending a decision made by City Council. Chase will report back at the next scheduled board meeting.

Alan Bryan presented information on WWTP No. 2 Roof Replacement. Chairman Jarvis recused himself at approximately 4:12 p.m. Glenn Williams was asked to be acting chairperson. Chase Azevedo gave three options of how the project could move forward. 1) Accept the bid and move forward with D&I Contracting, 2) Put the project out for bid once again, or 3) Repair the existing roof systems. GMWSS staff was looking for direction from the Board before moving forward and requesting action on the project. Jeff Klocke informed the Board that there is a contractor that is doing roof work at Toyota. He suggested that staff at WWTP No. 2 meet and discuss with the contractor the options that may be available. All agreed with the proposal. Chairman Jarvis returned to the meeting at approximately 4:19 p.m.

New Business was next on the agenda.

-WWTP No. 2 RAS Pump – Change Order No. 3 was addressed earlier under Purchase Orders.

-Jeff Nutter presented the Directors and Officers Insurance Coverage information. After discussion, the Board decided to table the request for consideration of a specific increase to the D&O coverage. Glenn Williams requested information on the current cost that GMWSS is paying for the insurance coverage.

- Chase Azevedo presented the Contract Renewal – Sludge Disposal. A motion was made to approve the second annual renewal for sludge disposal services as presented by Jeff Klocke. Second by Jason Baird. Motion approved.

Executive Session was needed under KRS 61.810(1)(c) to discuss proposed or pending litigation against or on behalf of the public agency. A motion to move to executive session was made by Lewis Wolfe. Second by Jeff Klocke. Motion approved at approximately 4:35 p.m.

A motion to return to regular session was made by Glenn Williams at 5:02 p.m. Second by Jeff Klocke. Motion approved.

A motion to approve filing a claim on behalf of GMWSS for the PFAS Multidistrict Litigation settlement was made by Glenn Williams. Second by Jeff Klocke. Motion approved.

Chairman Jarvis adjourned the meeting at 5:12 p.m.



Les Jarvis, Chairman



Glenn Williams, Secretary/Treasurer