



# Georgetown Municipal Water and Sewer Service

Board of Commissioners Meeting  
Minutes for February 21, 2023  
12:00 p.m.  
GMWSS Administration Building  
1000 West Main Street

Those present:

Les Jarvis, Chairman  
Glenn Williams, Board Member  
Jeff Klocke, Board Member  
Chase Azevedo, GMWSS  
Shawn Derrington, GMWSS  
Jeff Nutter, GMWSS  
Daryl Mulder, GMWSS

Alan Bryan, GMWSS  
Melissa Waite, GMWSS  
Barbara Bowman, GMWSS  
Jeremy Wood, GMWSS  
Todd Osterloh, STBM  
Chip Sutherland, Baird

Meeting called to order by Chairman Jarvis at 12:03 p.m. on Tuesday, February 21, 2023.

Quorum was present at the meeting. Jeff Klocke attended by ZOOM. Lewis Wolfe and Jason Baird were unable to attend. There were no guests and no public comments.

A motion to approve the minutes as presented from the February 03, 2023 and the February 07, 2023 meetings was made by Chairman Jarvis. Second by Glenn Williams. Motion approved.

Financial Reports were next. Melissa Waite was present to answer any questions about monthly bills. Motion to approve the monthly bills as presented was made by Glenn Williams. Second by Chairman Jarvis. Motion approved. Ms. Waite dismissed herself at 12:09 p.m.

Jeff Nutter gave his presentation of the monthly financials.

Purchase Orders were addressed next with a total of 6 (six) on the agenda.

a) Motion to pay Evoqua Water Technologies in the amount of \$53,307.00 was made by Glenn Williams. Second by Chairman Jarvis. Motion approved.

b) Motion to pay USALCO Ashtabula Plant in the amount of \$7,017.84 was made by Glenn Williams. Second by Jeff Klocke. Motion approved.

c) Motion to pay Southern Sales in the amount of \$30,386.00 was made by Glenn Williams. Second by Jeff Klocke. Motion approved.

d) Motion to pay Lovo in the amount of \$8,300.00 was made by Jeff Klocke. Second by Glenn Williams. Motion approved.

e) Motion to pay NewGen Strategies & Solutions in the amount of \$9,587.50 was made by Glenn Williams. Second by Chairman Jarvis. Motion approved.

f) Motion to pay Judy Construction Company in the amount of \$3,151,360.20 was made by Glenn Williams. Second by Chairman Jarvis. Motion approved.

Informational Updates were next on the agenda.

Shawn Derrington presented the Operations Report, and the IT/Admin Report. Jeff Klocke added that his team was able to repair a part for equipment at WWTP#2 saving GMWSS from paying \$13,512 to Trojan Technologies for a new piece of equipment. His team will also attempt to repair another part that is having issues.

Daryl Mulder presented the Engineering Report. Capital project updates were addressed by Alan Bryan.

Barb Bowman was here to answer any questions regarding the newly added monthly safety report. Chase Azevedo introduced the report noting this is the first attempt and any changes or suggestions are welcome.

New Business was next on the agenda.

First item under new business was presented by Jeff Nutter on Kentucky Deferred Comp Joinder Agreement. This is an annual agreement. A motion to approve the Resolution and Joinder Agreement was made by Glenn Williams. Second by Jeff Klocke. Motion approved.

Chase Azevedo presented the second item under new business regarding a Senior Discount of 10% that would be applied to the water and sanitary sewer portion of the GMWSS monthly bill. The discount would apply to the primary residence of any customer who is 65 years of age or older. This is a first draft presented to the Board of Commissioners for review. No action taken at this time.

A third item under new business was not on the original agenda but added after board packets had been sent out. An email regarding information on BAN (a 5-year note) was sent out to board members. This was for informational purposes. Chase Azevedo, Jeff Nutter, and Chip Sutherland from Baird all gave insight into the subject.

Chase Azevedo presented the General Manager's Report. The following items in his report were brought to the attention of the Board:

Administration:

1. Auditor of Public Accounts

g. Received a letter declining the request for a Special Examination.

2. Crime Coverage. No willingness from providers to provide bonding service for individuals. GMWSS will increase the GMWSS Crime Coverage.

Finance:

1. Rate Study

i. First reading of the proposed Rate Ordinance was conducted on February 13, 2023.

j. Second reading of the proposed Rate Ordinance with roll-call vote is anticipated on February 27, 2023.

2. Fiscal Year 2023-2024 Budget and Bank Note Schedule.

Engineering:

2) Sewer Capacity

b.xii. Chase Azevedo, Chairman Jarvis, Mayor Jenkins, Judge Covington, and Mayor Wagoner had a meeting on Friday, February 17, 2023 to discuss expanded sanitary sewer service to Sadieville.

Chairman Jarvis adjourned the meeting at 1:27 p.m.



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Les Jarvis, Chairman



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Glenn Williams, Secretary/Treasurer