



# Georgetown Municipal Water and Sewer Service

Board of Commissioners Meeting  
Minutes for March 21, 2023  
12:00 p.m.  
GMWSS Administration Building  
1000 West Main Street

**Those present:**

Les Jarvis, Chairman  
Glenn Williams, Board Member  
Lewis Wolfe, Board Member  
Jason Baird, Board Member  
Chase Azevedo, GMWSS  
Shawn Derrington, GMWSS  
Jeff Nutter, GMWSS

Daryl Mulder, GMWSS  
Alan Bryan, GMWSS  
Melissa Waite, GMWSS  
Barbara Bowman, GMWSS  
Jeremy Wood, GMWSS  
Todd Osterloh, STBM

Meeting called to order by Chairman Jarvis at 12:02 p.m. on Tuesday, March 21, 2023.

Quorum was present at the meeting. There were no guests and no public comments. Mr. Klocke could not attend.

A motion to approve the minutes from the March 7, 2023 meeting, with amendment was made by Lewis Wolfe. Second by Jason Baird. Motion approved. Lewis Wolfe asked that the approval show that Frederick and May Construction was approved as the general contractor for the Northwest Bypass Water Line Extension at a cost of \$2,141,875.00 for the Base Bid and Bid Alternate No. 1

Availability Requests were next.

There were two (2) requests on the agenda.

1. 117 Eastside Drive, Georgetown  
Motion to approve made by Glenn Williams, subject to conditions contained in the Memorandum. Second by Less Jarvis. Motion approved.
2. 137 Scotland Drive, Georgetown  
Motion to approve made by Lewis Wolfe, subject to conditions contained in the Memorandum. Second by Glenn Williams. Motion approved.

Financial Reports were next. Melissa Waite was present to answer any questions about monthly bills. Motion to approve the monthly bills as presented was made by Glenn Williams. Second by Jason Baird. Motion approved. Melissa Waite dismissed herself at 12:14 p.m.

Jeff Nutter gave his presentation of the monthly financials.

Purchase Orders were addressed next with a total of 5 (five) on the agenda.

- a) Motion to pay Hach Company in the amount of \$5,170.00 was made by Lewis Wolfe. Second by Glenn Williams. Motion approved.
- b) Motion to pay NewGen Strategies & Solutions in the amount of \$5,370.35 was made by Glenn Williams. Second by Lewis Wolfe. Motion approved.
- c) Motion to pay SmartBill in the amount of \$5,982.50 was made by Lewis Wolfe. Second by Glenn Williams. Motion approved.
- d) Motion to pay Leak Eliminators in the amount of \$26,069.11 was made by Lewis Wolfe. Second by Glenn Williams. Motion approved.
- e) Motion to pay Judy Construction Company in the amount of \$960,218.65 was tabled until executive session was completed.

Informational Updates were next on the agenda.

Shawn Derrington presented the Operations Report, and the IT/Admin Report.

Daryl Mulder presented the Engineering Report. Alan Bryan addressed capital project updates.

Chase Azevedo presented the General Manager's Report. The following items in his report were brought to the attention of the Board:

#### Administration

1. City Council approvals from a specially called meeting on March 13, 2023. (Eight items)
  - Chase touched on, h. South Sewer Extension – Change Orders No. 1, 2, and 3. City Council approved the change orders based on it being a city project. GMWSS board had not voted on it yet since hard copies were not available for all members at the time. Chase asked if the board would want to take action on this since all other items regarding the South Sewer Extension had been approved by the GMWSS Board. A motion to approve was made by Glenn Williams. Second by Jason Baird. Motion approved.

#### Finance

2. Fiscal Year 2023-2024 Budget and Bank Note Schedule
  - Chase touched on g, h, i, j, and k.

#### Operations

1. Kentucky Energy and Environment Cabinet – Division of Enforcement (DOE) and Division of Water (DOW).
  - Chase let the board know that GMWSS submitted revisions and comments to DOW on March 2.

2. Lead and Copper Rule

-Chase informed the Board that DOW will be presenting at the April 18<sup>th</sup> board meeting regarding the Lead and Copper Rule. He also touched on work that GMWSS has completed as of March 17, 2023.

3. PFAs Regulatory Update

Engineering

1. Water Supply Assessment

- a. Chase anticipates a presentation on findings and recommendations in March or April at a special called meeting.
- b. Tours of Water treatment Plants in Georgetown, Frankfort, and Louisville will be scheduled in April and May 2023.
- c. Meetings will be scheduled with Frankfort Plant Board and Louisville Water Company to continue discussions of long-term purchase agreements.

3. Sewer Capacity

- b.xiii. The Scott County Fiscal Court, on behalf of GMWSS, applied for FY24 Community Project Funds requesting \$2,735,000 for planning, design, and permitted services for a project that would provide additional sanitary sewer capacity to northern Scott County.

Barbara Bowman dismissed herself from the meeting at 1:18 p.m.

Lewis Wolfe brought two items to the Board under New Business. The first item was whether or not GMWSS has applied for a safety grant through KLC. GMWSS does this every year. Second was making everyone aware that applications were now being accepted for entry into Leadership Scott County 2024.

Glenn Williams made the motion to move to Executive Session at 1:20 p.m. Second by Jason Baird. Motion approved under Pending Litigation, KRS 61.810(1)(c).

Motion to return to regular session was made by Glenn Williams at 2:54 p.m. Second by Jason Baird. Motion approved. NO ACTION TAKEN.

A previous purchase order that had been tabled was now up for action. A motion to pay Judy Construction Company in the amount of \$960,218.65, with a letter drafted by Todd Osterloh indicating reservation of rights, was made by Glenn Williams. Second by Jason Baird. Motion approved.

Chairman Jarvis adjourned the meeting at 2:55 p.m.

  
Les Jarvis, Chairman

  
Glenn Williams, Secretary/Treasurer