



Georgetown Municipal Water and Sewer Service

Board of Commissioners Meeting
Minutes for April 18, 2023
12:00 p.m.
GMWSS Administration Building
1000 West Main Street

Those present:

Les Jarvis, Chairman
Glenn Williams, Board Member
Lewis Wolfe, Board Member
Jeff Klocke, Board Member
Jason Baird, Board Member
Chase Azevedo, GMWSS
Shawn Derrington, GMWSS
Dudley Burberry, GMWSS
Jeff Nutter, GMWSS
Daryl Mulder, GMWSS

Alan Bryan, GMWSS
Melissa Waite, GMWSS
Barbara Bowman, GMWSS
Jeremy Wood, GMWSS
Todd Osterloh, STBM
Elizabeth Dowling, KY Div. of Water
Mark Franklin, Dinsmore (Zoom)
Chip Sutherland, Baird (Zoom)
Maria Long, Baird (Zoom)

Meeting called to order by Chairman Jarvis at 12:03 p.m. on Tuesday, April 18, 2023.

Quorum was present at the meeting. Guests included Elizabeth Dowling with Kentucky Division of Water. Guests who joined by Zoom were Mark Franklin with Dinsmore, and Chip Sutherland and Marial Long of Baird.

No Public Comments.

A motion to approve the minutes from the April 04, 2023 meeting, with an amendment, was made by Jeff Klocke. Second by Lewis Wolfe. Motion approved.

Chairman Jarvis adjusted the agenda, having Elizabeth Dowling from Kentucky Division of Water give a Lead and Copper Rule Improvements presentation. The Board asked several questions and Ms. Dowling answered all of them. One interesting bit of information for the GMWSS staff was that only one point of a customer's water line must be identified instead of two as previously thought. Ms. Dowling completed her presentation and left the meeting at 12:52 p.m.

Financial Reports were next.

Melissa Waite was present to answer any questions about monthly bills. Motion to approve the monthly bills as presented was made by Glenn Williams. Second by Jeff Klocke. Motion approved. Ms. Waite dismissed herself at 12:56 p.m.

Chairman Jarvis again adjusted the agenda to accommodate for another item under New Business. Mark Franklin with Dinsmore, and Chip Sutherland and Maria Long with Baird were present through Zoom to address any questions, comments, concerns that the Board of Commissioners might have regarding the Recommendation of Award for the Bond Anticipation Note (BAN) No. 3. Republic added a one time, \$750 processing fee. Chip and Mark made the Board aware of items that were not communicated or known at the last Board Meeting. Republic Bank wants to broaden default provisions included in the loan.

- Failure to pay within the 10-day grace period would result in default.
- Failure to comply with covenants would result in default.
- False statements made to the bank during the application process would result in default.
- In the event of GMWSS (City of Georgetown) files for bankruptcy, the loan would go into default.

The Default Interest Rate would be 4.75% plus 4% (8.75%) instead of the Statutory Interest Rate of 6% if a judgment was granted against GMWSS.

After discussion, the Board would like the default interest rate removed from the terms. A motion to approve the recommendation of award of BAN No.3 to Republic Bank, contingent on amendment, was made by Glenn Williams. Second by Jason Baird. Motion approved. All parties on Zoom left the meeting at 1:23 p.m.

Next, Jeff Nutter gave his presentation of the monthly financials.

Purchase Orders were addressed next with a total of 5 (five) on the agenda.

- a) Motion to pay Central Bank Card Services (Ferguson Water Works) in the amount not to exceed \$8,291.15 was made by Lewis Wolfe. Second by Glenn Williams. Motion approved.
- b) Motion to pay Technical Horizons in the amount of \$10,415.00 was made by Glenn Williams. Second by Chairman Jarvis. Motion approved.
- c) Motion to pay Rawdon Myers in the amount of \$15,444.00 was made by Glenn Williams. Second by Jeff Klocke. Motion approved.
- d) Motion to pay Process Pump & Seal, Inc. in the amount of \$22,596.62 was made by Lewis Wolfe. Second by Jason Baird. Motion approved.
- e) There was discussion about the payment request from Judy Construction. The Contractor's Pay Request had not been signed by any parties prior to this request for payment. Alan Bryan stated he has an email from GRW that authorizes this payment to Judy Construction. The email corroborates that "based on observation and reports, the quantities shown in this partial payment request are correct, and the work has been performed in accordance with the contract documents." A Motion to pay Judy Construction in the amount of \$1,271,597.69, subject to the email sent to Alan Bryan from GRW, and paying under reservation of rights, subject to future claims, was made by Glenn Williams. Second by Jason Baird. Motion approved.

Informational Updates were next on the agenda.

Dudley Burberry presented the Operations Report. In addition to his usual report, it was brought to the attention of the Board that Wastewater Treatment Plant No. 1 (WWTP#1) needs a tandem axle roll-off truck to aid in the management of biosolids. Dudley has located one in Nicholasville Kentucky for \$24,000. A request to purchase will be presented to the Board at a future meeting.

Dudley Burberry also informed the Board that the quarterly water loss was 15%.

Shawn Derrington presented the IT/Admin Report. Along with normal information, it was announced that Wastewater Treatment Plant No. 2 (WWTP#2) had been selected as the KWWOA's North Central Chapter Wastewater Plant of the Year.

Daryl Mulder presented the Engineering Report. Capital project updates were addressed by Alan Bryan.

Barb Bowman gave information regarding the monthly safety report.

New Business was next on the agenda.

The motion to approve the preliminary design from Technical Horizons regarding the administration building's HVAC System was addressed earlier in the meeting. This was under Financial Reports and purchase orders.

Alan Bryan presented the memo regarding engineering services for the Desha Estates and Water Street Interceptor Sewer Replacement. A motion to approve the revised engineering contract for Bell Engineering in the amount of \$455,000.00 was made by Chairman Jarvis. Second by Jason Baird. Motion approved.

Chase Azevedo presented the General Manager's Report. The following items in his report were brought to the attention of the Board:

Items that were not included in the report at print were addressed first.

1. City Hall renovations were approved to move forward. Four city staff will occupy the south end of our building. Devon Golden is working on a lease agreement to be presented to the Board.
2. Information regarding connection fees was presented to the GMWSS Board and will be presented to City Council.
3. Discussions with a developer and GMWSS has been in the works regarding the Bringardner property and how to fund a sewer extension project that would serve that property and eliminate pump stations.

Finance:

1. Rate Study
 - b. City Council's request for the offering of a rate discount for disabled customers.
2. Fiscal Year 2023-2024 Budget
 - k. Preliminary costs related to FY24 health insurance premiums through the Kentucky League of Cities.

Operations:

1. PFAs Regulatory Update overview.

- j. GMWSS does not have any results above the 4.0 ppt threshold for maximum containment limit. However, the results include detection above the 1.3 ppt which triggers quarterly monitoring.

Engineering:

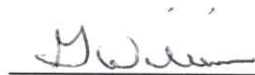
2) Sewer Capacity

- b.xiv. The CPF application was approved by Congressman Barr and submitted for consideration at the federal level. This would be for planning and design.

Chairman Jarvis adjourned the meeting at 2:52 p.m.



Les Jarvis, Chairman



Glenn Williams, Secretary/Treasurer