



Georgetown Municipal Water and Sewer Service

Board of Commissioners Meeting
Minutes for April 04, 2023
4:30 p.m.
GMWSS Administration Building
1000 West Main Street

Those present:

Les Jarvis, Chairman
Glenn Williams, Board Member
Lewis Wolfe, Board Member
Jeff Klocke, Board Member
Shawn Derrington, GMWSS
Dudley Burberry, GMWSS
Jeff Nutter, GMWSS

Daryl Mulder, GMWSS
Alan Bryan, GMWSS
Barbara Bowman, GMWSS
Jeremy Wood, GMWSS
Chip Sutherland, Baird
Maria Long, Baird
Mark Franklin, Dinsmore

Meeting called to order by Chairman Jarvis at 4:00 p.m. on Tuesday, April 04, 2023.

Quorum was present at the meeting. Guests included Chip Sutherland and Maria Long with Baird, and Mark Franklin with Dinsmore.

A motion to approve the minutes from the March 21, 2023 meeting was made by Lewis Wolfe. Second by Chairman Jarvis. Motion approved.

There were two (2) items on the agenda under Public Comments. Leak adjustments for 2088 Stamping Ground Road and 700 Pocahontas Trail.

1. 2088 Stamping Ground Road was tabled due to Glenn Williams recusing himself, and there only being two additional board members present at the time.
2. 700 Pocahontas Trail was tabled until the qualifying adjustment could be calculated and presented to the board.

Availability Requests were next.

There were two (2) requests on the agenda.

1. 153 Westwoods Drive, Georgetown
Motion to approve made by Glenn Williams, subject to conditions contained in the Memorandum. Second by Lewis Wolfe. Motion approved.

2. Scott County Sherriff's Office – 109 Betsy Way, Georgetown

Motion to approve made by Lewis Wolfe, subject to conditions contained in the Memorandum and the acceptance of the Final Development Plan. Second by Glenn Williams. Motion approved.

Jeff Klocke joined the meeting at 4:13 p.m.

Purchase Orders were addressed next with a total of 5 (five) on the agenda.

- a) Motion to pay Source Technology in the amount of \$5,880.00 was made by Glenn Williams. Second by Jeff Klocke. Motion approved.
- b) Motion to pay USALCO Ashtabula Plant in the amount of \$7,017.84 was made by Jeff Klocke. Second by Glenn Williams. Motion approved.
- c) Motion to pay Ribolt Fabrication in the amount of \$8,500.00 was made by Glenn Williams. Second by Jeff Klocke. Motion approved.
- d) Motion to pay Ribolt Fabrication in the amount of \$8,500.00 was made by Glenn Williams. Second by Jeff Klocke. Motion approved.
- e) Motion to pay Water Solutions Unlimited in the amount of \$11,655.00 was made by Jeff Klocke. Second by Lewis Wolfe. Motion approved.

Chairman Jarvis changed the agenda by moving to New Business to hear the presentation regarding item number three (3), Bond Anticipation Note No. 3 Bid Recommendation. Presenting was Jeff Nutter with GMWSS, Chip Sutherland and Maria Long with Baird, and Mark Franklin with Dinsmore.

- GMWSS had four (4) loan options from four (4) banks for Bond Anticipation Note No.3 (BAN No.3). Republic Bank, Truist Bank, Pinnacle Bank and US Bank.
- Pinnacle Bank and US Bank's loan option had an adjustable rate, which discounted those two banks from being viable options.
- Republic Bank and Truist Bank are the two options recommended by Baird and Dinsmore.
- Republic Bank ticked all the boxes that were requested by GMWSS. Truist Bank's option is complicated and involves interest rate projections and pre-payment penalties.
- Georgetown City Council does not legally have to vote on the option accepted by the GMWSS Board of Commissioners.
- The Board felt obligated to show both options to the mayor.
- The Board suggested having a "playbook" showing all scenarios of what could happen in order to be able to answer any questions that might come from council.
- Baird will prepare additional information for the Board and GMWSS and circulate the data by Monday, April 10, 2023.
- Chairman Jarvis and Chase Azevedo will present to the mayor tentatively set for Monday, April 10, 2023.
- The Board of Commissioners did not make a final decision and no action was taken.

Chip Sutherland, Maria Long, and Mark Franklin dismissed themselves from the meeting at 5:46 p.m.

Chairman Jarvis went back to the original agenda and covered the items for Informational Updates.

1. Shawn Derrington presented Stamping Ground Garbage Billing Fee Information. After discussion, it was suggested by the Board to make the city of Stamping Ground aware that GMWSS is actively reviewing the Garbage Billing Fee for Stamping Ground and future action may be proposed.
2. Alan Bryan and Shawn Derrington presented information on the Wastewater Treatment Plant No. ¹ Communications Tower and Base. GMWSS staff made the Board aware that they would like to recommend the low bid contractor and present a PO at the next Board meeting. This is a budgeted project in the FY23 Budget.

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New Business (remaining) items were next on the agenda.

1. Alan Bryan presented. A motion was made by Glenn Williams to award Judy Construction Company the construction contract in the amount of \$2,109,000.00 for the Improvements to the Waste Activated Sludge Storage at WWTP#2. Second by Chairman Jarvis. Motion approved.
2. Alan Bryan presented information regarding Return Activated Sludge (RAS) Pump Rebuild Project Recommendation – Change Order No. 2, for WWTP#2. The Board was made aware that GMWSS staff intend to present the PO for the change order at the next Board meeting.

Chairman Jarvis revisited a previous item on the agenda. The leak adjustment for 700 Pocahontas Trail was addressed. Shawn Derrington was able to report that the qualifying adjustment would be \$742.17. Lewis Wolfe made a motion to allow the leak adjustment in the amount of \$742.17. Second by Glenn Williams. Motion approved.

Glenn Williams made the motion to move to Executive Session at 6:04 p.m. Second by Chairman Jarvis. Motion approved under pending litigation, KRS 61.810(1)(c).

Motion to return to regular session was made by Glenn Williams at 6:23 p.m. Second by Lewis Wolfe. Motion approved. NO ACTION TAKEN.

Chairman Jarvis adjourned the meeting at 6:25 p.m.



Les Jarvis, Chairman



Glenn Williams, Secretary/Treasurer