



Georgetown Municipal Water and Sewer Service

Board of Commissioners Meeting
Minutes for July 18, 2023
12:00 p.m.
GMWSS Administration Building
1000 West Main Street

Those present:

Les Jarvis, Chairman
Glenn Williams, Board Member
Lewis Wolfe, Board Member
Jason Baird, Board Member
Shawn Derrington, GMWSS
Dudley Burberry, GMWSS
Jeff Nutter, GMWSS

Daryl Mulder, GMWSS
Alan Bryan, GMWSS
Melissa Waite, GMWSS
Jeremy Wood, GMWSS
Todd Osterloh, STBM
Jessica Eads, GMWSS
Allison Caldwell, GMWSS

Meeting called to order by Chairman Jarvis at 12:00 p.m. on Tuesday, July 18, 2023.

Quorum was present at the meeting. Mr. Klocke was absent.

Guests included Jessica Eads and Allison Caldwell, both with GMWSS.

A motion to approve the updated minutes as corrected from the July 11, 2023 meeting was made by Lewis Wolfe. Second by Chairman Jarvis. Motion approved.

No Public Comments or Availability Requests.

Melissa Waite was present to answer any questions about monthly bills. Motion to approve the monthly bills as presented was made by Glenn Williams. Second by Jason Baird. Motion approved. Ms. Waite dismissed herself at 12:05 p.m.

Jeff Nutter presented the monthly financial report.

Purchase Orders were addressed next with a total of two (2) on the agenda.

- a) Motion to pay Usalco Ashtabula in the amount of \$7,017.84 was made by Glenn Williams. Second by Lewis Wolfe. Motion approved.
- b) Motion to pay Water Solutions Unlimited in the amount of \$12,375.00 was made by Glenn Williams. Second by Lewis Wolfe. Motion approved.

Informational Updates were next.

Dudley Burberry presented the Operations Report and the Quarterly Water Loss Report.

Shawn Derrington presented the IT/Admin Report.

Daryl Mulder presented the Engineering Report while Capital Project updates were addressed by Alan Bryan.

A New Business item was next.

1. Jeff Nutter presented a proposed change to the GMWSS Office Policies Manual regarding the Leak Adjustment Policy. A motion to approve the referenced revision/addition to the GMWSS Office Policies Manual was made by Glenn Williams. Second by Chairman Jarvis. Motion approved.

Miscellaneous was next on the agenda.

Jeff Nutter touched on item #3 under Finance in the General Manager's Report. Jeff met with Brown and Zach of NewGen, regarding the Engineering Report required for eventual bond issuance. Small biographies of senior management and board members of GMWSS will be needed for the report.


Following the GM's Report, Chairman Jarvis made the motion to move into Executive Session at 1:01 p.m. to discuss pending and proposed litigation under KRS 61.810(1)(c). Second by Glenn Williams. Motion approved. Jessica Eads and Allison Caldwell dismissed themselves at this time.

A motion to return to regular session at 1:57 p.m. was made by Glenn Williams. Second by Lewis Wolfe. Motion approved. NO ACTION TAKEN.

Chairman Jarvis adjourned the meeting at 1:57 p.m.



Les Jarvis, Chairman



Glenn Williams, Secretary/Treasurer