



Georgetown Municipal Water and Sewer Service

Board of Commissioners Meeting
Minutes for January 09, 2024
4:00 p.m.
GMWSS Administration Building
1000 West Main Street

Those present:

Les Jarvis, Chairman
Glenn Williams, Board Member
Lewis Wolfe, Board Member
Jeff Klocke, Board Member
Jason Baird, Board Member
Chase Azevedo, GMWSS
Shawn Derrington, GMWSS

Dudley Burberry, GMWSS
Jeff Nutter, GMWSS
Daryl Mulder, GMWSS
Alan Bryan, GMWSS
Jeremy Wood, GMWSS
Todd Osterloh, STBM

Meeting called to order by Chairman Jarvis at 4:02 p.m. on Tuesday, January 09, 2024.

Quorum was present at the meeting. Jeff Klocke joined the meeting in person at 4:04 p.m.

Chairman Jarvis brought up the subject of Board Officers and how the Board would like to proceed in filling the positions of chairman, secretary, and treasurer. Lewis Wolfe made the motion to have Les Jarvis continue as Chairman, and Glenn Williams to continue as Secretary/Treasurer for another year. Second by Jason Baird. Motion approved.

A motion to approve the minutes from the December 19, 2023 meeting was made by Jason Baird. Second by Lewis Wolfe. Motion approved.

Availability Requests were next.

There was one (1) request on the agenda.

1. Randall Smith Property – WWTP#1.
Motion to approve made by Lewis Wolfe, subject to the conditions contained in the memorandum, plus one additional term, same being that the Finished Floor Elevation (FFE) of the living structure must be one foot higher than the downstream manhole rim elevation. Second by Glenn Williams. Motion approved.

Purchase Orders were addressed next with three (3) on the agenda and one(1) additional handed out before the meeting for a total four (4).

- a) Motion to pay Leak Eliminators in the amount of \$5,512.00 was made by Glenn Williams. Second by Jeff Klocke. Motion approved.
- b) Motion to pay Brenntag Mid-South in the amount of \$11,205.00 was made by Glenn Williams. Second by Jeff Klocke. Motion approved.
- c) This purchase order for Judy Construction. Lewis Wolfe questioned the release of retainage in the amount of \$57,154.65 to Veolia and \$27,506.00 to Fontaine. Jeff Klocke raised the concern of stored equipment on hand working properly once installed. Jeff Klocke also suggested inspecting stored equipment routinely going forward. Motion to pay Judy Construction in the adjusted amount of \$742,625.76 (\$827,286.41 - \$57,154.65 - \$27,506.00) was made by Glenn Williams. Second by Jeff Klocke. Motion approved.
- d) Motion to pay Hazen & Sawyer in the amount of \$5,460.00 was made by Lewis Wolfe. Second by Glenn Williams. Motion approved.

Informational Updates (Discussion Only) were next.

1. Discussion regarding the Water Treatment Plant – Unregulated Contaminant Monitoring Rule 5 was tabled at 4:42 p.m.

Chase Azevedo made the Board aware that a purchase order and contract will be brought before the Board pertaining to pumping services being provided at Wastewater Treatment Plant #1 (WWTP#1). The pump station on the South side of the plant is on its last leg and will need assistance going forward until the upgrade and expansion of Plant #1 is complete.

New Business items were next.

1. Alan Bryan presented the Recommendation of Award for Professional Services of Sanitary Sewer Pretreatment. A motion to execute an indefinite services contract with Hall Environmental Consultants for sanitary sewer pretreatment services was made by Glenn Williams under the condition that Hall Environmental Consultants provides no work for current and/or new customers. Second by Jason Baird. Motion approved.
2. Jeff Nutter presented Depreciation Savings Account. A motion to establish a second depreciation savings account was made by Glenn Williams. Second by Chairman Jarvis. Motion approved. Lewis Wolfe abstained from voting.

No Executive Session needed.

Chairman Jarvis adjourned the meeting at 5:22 p.m.



Les Jarvis, Chairman



Glenn Williams, Secretary/Treasurer