



Board of Commissioners Meeting
Minutes for November 19, 2024
12:00 p.m.
GMWSS Administration Building
1000 West Main Street

Those present:

Les Jarvis, Chairman
Glenn Williams, Board Member
Lewis Wolfe, Board Member
Jeff Klocke, Board Member
Jason Baird, Board Member
Chase Azevedo, GMWSS
Shawn Derrington, GMWSS
Dudley Burberry, GMWSS
Jeff Nutter, GMWSS

Daryl Mulder, GMWSS
Alan Bryan, GMWSS
Melissa Waite, GMWSS
Barbara Bowman, GMWSS
Jeremy Wood, GMWSS
Todd Osterloh, STBM
Steve Miner, Grace Christian
Matthew Bunch, DeSha Sewer Project
Heather Cochran, RFH Consultants

Meeting called to order by Chairman Jarvis at 12:00 p.m. on Tuesday, November 19, 2024.

Quorum was present at the meeting. Jeff Klocke and Jason Baird were joining the meeting by Zoom.

Approval of the minutes from October 15, 2024 was addressed. A couple of edits were to be made. On the first page, under public comments, item one needed the spelling of Desha Estates corrected. The other edit was to add Lewis Wolfe as the board member who gave a second to the motion made by Glenn Williams to pay Brenntag Mid-South, Inc for Sodium Hypochlorite in the amount of \$11,205.00. This correction was on page three, item five. A motion to approve the minutes from October 15, 2024, subject to the corrections, was made by Lewis Wolfe. Second by Chairman Jarvis. Motion approved.

Guests were introduced during public comments which were next on the agenda.

1. Steve Miner of Grace Christian Church addressed the Board regarding two items. First, he asked that something be provided in writing about the Privilege Fee Agreement. The second ask was for some sort of payment plan to help Grace Christian pay the Privilege Fee. Chase Azevedo let Mr. Miner know that a final total would not be known until the Sewers to the South Project was closed out. An estimate could be provided, and the exact cost would be finalized at a later date, allowing for adjustments (up or down) to the total amount owed. Mr. Azevedo also recommended to the Board that a payment plan be set up, seeing that the project is 100% owned by GMWSS. Todd Osterloh gave guidance for GMWSS staff to work with Grace Christian to come up with a solution/proposal for consideration by the Board. This would be presented at a later scheduled Board Meeting. Mr. Miner dismissed from the meeting at 12:07 p.m.

2. Kyle Fanin of Bluegrass Baptist Church was unable to attend the meeting, but a letter he prepared was distributed to Board Members and noted in the minutes. Chairman Jarvis summarized the content of the letter.

3. Matthew Bunch, landowner at 204 Quail Run Drive, was next to address the Board. His subject was the Desha Estates & Water Street Trunk Sewer Project. He last addressed the Board at the Board of Commissioners meeting held on October 15, 2024. Mr. Bunch stated, since the last time he addressed the Board, the proposed San Line (Sanitary Sewer Line) had been adjusted away from the tree line. He has discovered that a lot of the Royal Springs property in the bottom half of the Quail Run Desha Estates is a National Historic Site. He has reached out to them, and they have suggested that a Section 106 Review has to be done. Mr. Bunch has talked to the engineers (Bell Engineering) about that. This is a process that the Heritage Foundation or Committee has put Mr. Bunch, at his request, as a consulting member. Mr. Bunch wanted to make sure that the Board and GMWSS staff are aware that two landowners have not been contacted, that are in the direct line of the proposed sanitary sewer installation. One is at the end of Royal Springs Road and the other is MAGNA Funding, LLC (Actually it is MAGA Holdings, LLC). The proposed sewer line snakes around in the Desha Estates area, but it would be a straight line, depending on if that landowner was contacted. Mr. Bunch thinks we might need some more resources and thinking outside the box involved in this. Mr. Bunch let everyone know that there are easy ways to get in touch with the landowners. Him being a lawyer. He stated some .com (inaudible). He knows of a guy out of Richmond named Matthew Valentine, that charges \$99 to track individuals down to help you all (GMWSS) get in touch with who needs contacted. That could help with alternatives that's going to be required for a 106 Review. Mr. Bunch just wanted everyone to be aware of this. Mr. Bunch stated that he thinks this will be a stickler point regarding the project. Mr. Bunch dismissed from the meeting at approximately 12:14 p.m.

Chairman Jarvis amended the agenda to allow Ms. Heather Cochran of RFH Consultants, to give the FY24 Audit Presentation. A clean audit was presented to the Board of Commissioners. Ms. Cochran dismissed from the meeting at 12:32 p.m.

Chairman Jarvis returned to the original agenda and continued under Financial Reports. Melissa Waite was present to answer any questions about monthly bills. Motion to approve the monthly bills as presented was made by Glenn Williams. Second by Lewis Wolfe. Motion approved. Mrs. Waite excused herself from the meeting at 12:33 p.m.

Jeff Nutter gave his presentation of the monthly financials.

Informational Updates were next on the agenda.

Dudley Burberry presented the Operations Report.

Shawn Derrington presented the IT/Admin Report.

Daryl Mulder presented the Engineering Report and Alan Bryan provided Capital Project updates.

New Business and Purchase Orders were addressed next. Thirteen (13) items were addressed on the agenda.

1. The FY24 Audit Presentation was presented earlier in the meeting.
2. Lewis Wolfe made a motion to pay Source Technologies in the amount of \$6,250.00 for the monthly charge of services and odor control chemicals at WWTP#2. Second by Glenn Williams. Motion approved.
3. Glenn Williams made a motion to pay Service Specialties in the amount of \$7,795.15 for the emergency repair of a pump at pump station KY32. Second by Jeff Klocke. Motion approved.
4. Lewis Wolfe made a motion to pay Brenntag Mid-South in the amount of \$9,960.00 for 4,000 gallons of Sodium Hypochlorite (Bid Item). Second by Glenn Williams. Motion approved.
5. Glenn Williams made a motion to pay LoVo for a 60 HP Heavy Duty Schneider ATV630 VFD in the amount of \$9,925.00. Second by Chairman Jarvis. Motion approved.
6. Jeff Klocke made a motion to pay Trihedral Engineering Limited in the amount of \$34,024.39. Second by Glenn Williams. Motion approved. This was for a software upgrade and annual software and support.
7. Glenn Williams made a motion to pay Judy Construction for payment #43 in the amount of \$914,940.55. Second by Jeff Klocke. Motion approved.
8. Jeff Nutter presented the Bluegrass Direct Primary Care Agreement. A motion to approve the Agreement with Bluegrass Direct Primary Care, effective December 1, 2024, was made by Glenn Williams. Second by Lewis Wolfe. Motion approved.
9. Jeff Nutter presented the memo with the subject of NewGen Strategies and Solutions, Rate Model Update and Independent Consultant's Report. A motion to was made by Chairman Jarvis to approve NewGen's Scope of Services for the Rate Model Update and Independent Consultant's Report. Second by Glenn Williams. Motion approved.
10. Shawn Derrington presented the memo with the subject Granite Service Contract. Lewis Wolfe made the motion to extend services with Granite for 12 months. Second by Jeff Klocke. Motion approved.
11. Alan Bryan presented the memo with subject 2024 North Broadway Waterline Improvements, North Broadway to Main Street. Lewis Wolfe made a motion to award the 2024 North Broadway Waterline Improvements to Insituform in the amount of \$65,200.60. Second by Glenn Williams. Motion approved.

12. Chase Azevedo presented the memo with the subject South Sewer Extension, Change Order No.5. Chairman Jarvis made a motion to rescind the April 16th, 2024 approval of Change Order No. 5 contingent upon GMWSS receiving a bond in the amount of \$6,882,447.78 and to approve Change Order No.5 with receipt of the Letter of Credit in the amount \$5,658,100.85. Second by Glenn Williams. Motion approved.
13. It was decided that the December 3, 2024 Board Meeting be cancelled. The Board meeting scheduled for December 17, 2024, at 12:00 p.m., would be the only Board Meeting in December.

Under Miscellaneous, Chase Azevedo presented the General Manager's Report and touched on the specific items listed below.

Administration:

- Informational Update – Regulatory Update and Lead and Copper Rule Revisions/Improvements – Power Point Presentation was given to the City Council.
- GMWSS has been asked to join Kentucky Water/Wastewater Agency Response Network.
- Assistant Supervisors.
- Royal Springs Wellhead Protection Committee (RSWPC)

Finance:

- System Development Charges (SDC)/Impact Fees

Engineering:

- Bluegrass Baptist Church

Executive Session was needed. Glenn Williams made a motion to move into Executive Session at 1:41 p.m. under KRS 61.810(1)(b), deliberations on the future acquisition or sale of real property by a public agency. Second by Jason Baird. Motion approved.

A motion to return to regular session at XX:XX p.m. was made by XXXXXX. Second by XXXXX. Motion approved. NO ACTION TAKEN.

Chairman Jarvis adjourned the meeting at XX:XX p.m.



Les Jarvis, Chairman



Glenn Williams, Secretary/Treasurer