



Georgetown Municipal Water and Sewer Service

Board of Commissioners Meeting
Minutes for March 19, 2024
12:00 p.m.
GMWSS Administration Building
1000 West Main Street

Those present:

Les Jarvis, Chairman
Glenn Williams, Board Member
Lewis Wolfe, Board Member
Jeff Klocke, Board Member
Chase Azevedo, GMWSS
Shawn Derrington, GMWSS
Jeff Nutter, GMWSS

Daryl Mulder, GMWSS
Alan Bryan, GMWSS
Melissa Waite, GMWSS
Carissa Garland, GMWSS
Jeremy Wood, GMWSS
Todd Osterloh, STBM
Peter Wilson, G-town News-Graphic

Meeting called to order by Chairman Jarvis at approximately 12:04 p.m. on Tuesday, March 19, 2024.

Quorum was present at the meeting. Mr. Baird could not attend.

Chairman Jarvis introduced GMWSS new hire, Carissa Garland. Also attending was Peter Wilson from the Georgetown News-Graphic.

A motion to approve the minutes as presented from the March 5, 2024 meeting was made by Lewis Wolfe. Second by Chairman Jarvis. Motion approved.

No Public Comments and no Availability Requests.

Financial Reports were next. Melissa Waite was present to answer any questions about monthly bills. Motion to approve the monthly bills as presented was made by Glenn Williams. Second by Jeff Klocke. Motion approved. Mrs. Waite excused herself from the meeting at 12:06 p.m.

Jeff Nutter gave his presentation of the monthly financials.

Purchase Orders were addressed next with a total of five (5) on the agenda and two (2) emergency Purchase Orders being added.

a) Motion to pay Judy Construction in the amount of \$510,489.29 was made by Glenn Williams. Second by Jeff Klocke. Motion approved.

- b) Motion to pay Citco Water in the amount of \$6,300.00 was made by Jeff Klocke. Second by Lewis Wolfe. Motion approved.
- c) Motion to pay Layne Christensen Company in the amount of \$15,730.00 was made by Lewis Wolfe. Second by Glenn Williams. Motion approved.
- d) Motion to have an open PO not to exceed \$45,000.00 for a fleet truck purchase was made by Glenn Williams. Second by Jeff Klocke. Motion approved.
- e) Motion to pay Leak Eliminators in the amount of \$9,943.86 was made by Lewis Wolfe. Second by Glenn Williams. Motion approved.
- f) Motion to pay Straeffer Pump and Supply in the amount of \$19,565.00 was made by Glenn Williams. Second by Jeff Klocke. Motion approved.
- g) Motion to pay Rio Grande Fence Company in the amount \$15,918.65 was made by Glenn Williams. Second by Jeff Klocke. Motion approved.

Informational Updates were next on the agenda.

Shawn Derrington presented the Operations Report and the IT/Admin Report.

Daryl Mulder presented the Engineering Report and Alan Bryan provided the Capital Project updates.

Alan Bryan presented information on the release of retainage for equipment regarding WWTP No.1 Upgrade and Expansion.

A Legislative Update that was on the agenda but postponed since Jason Baird was unable to attend the meeting.

Shawn Derrington presented the Postage Meter Lease Contract memo. GMWSS staff were seeking consideration from the Board of Commissioners to execute the lease agreement with Duplicator Sales for a new postage meter. A motion was made by Glenn Williams to approve the request subject to language within the lease being approved by Todd Osterloh. Second by Lewis Wolfe. Motion approved.

Miscellaneous was next on the agenda.

Chase Azevedo presented the General Manager's Report and touched on specific items listed below.

Operations:

GMWSS staff met Division of Water (DOW) on March 14, 2024. Water Plant staff and Engineering staff were present. Discussed PFAS updates and recommendations.

Gave an update on the Lead and Copper Rule Improvement (LCRI) – Inventory.

Engineering:

GMWSS anticipates providing an Informational Update to the City Council on the South Sewer Extension at the March 25, 2024 meeting and requesting action on Contract Amendment No. 4 and Change Orders No. 5 and 6 on April 8, 2024.

Extra Information:

Work is still being performed on the Long-Term Water Supply Assessment.

Continued work is being performed on the East Interceptor Project.

The Royal Spring Wellhead Committee reviewed five projects that were all located in Northern Fayette County and provided recommendations to LFUCG's planning office.

GMWSS put in a funding request from the state budget with the help of Jason Baird.

Executive Session was not needed.

Chairman Jarvis adjourned the meeting at 2:21 p.m.



Les Jarvis, Chairman



Glenn Williams, Secretary/Treasurer