



# Georgetown Municipal Water and Sewer Service

Board of Commissioners Meeting  
Minutes for April 16, 2024  
12:00 p.m.  
GMWSS Administration Building  
1000 West Main Street

Those present:

Les Jarvis, Chairman  
Glenn Williams, Board Member  
Lewis Wolfe, Board Member  
Jeff Klocke, Board Member  
Chase Azevedo, GMWSS  
Shawn Derrington, GMWSS  
Dudley Burberry, GMWSS  
Jeff Nutter, GMWSS  
Daryl Mulder, GMWSS

Alan Bryan, GMWSS  
Melissa Waite, GMWSS  
Carissa Garland, GMWSS  
Jeremy Wood, GMWSS  
Todd Osterloh, STBM  
AJ Singleton, SKO (Georgetown MHC)  
Mark Franklin, Dinsmore  
Chip Sutherland, Baird

Meeting called to order by Chairman Jarvis at approximately 12:03 p.m. on Tuesday, April 16, 2024.

Quorum was present at the meeting. Mr. Baird could not attend.

Guests were AJ Singleton, representing Georgetown MHC, LLC, Mark Franklin of Dinsmore, and via Zoom, Chip Sutherland of Baird.

A motion to approve the minutes as presented from the April 2, 2024 meeting was made by Jeff Klocke. Second by Chairman Jarvis. Motion approved.

No Public Comments and no Availability Requests.

Chairman Jarvis amended the agenda by addressing the two New Business items before continuing with the original agenda.

The first subject from New Business was item No. 2, South Sewer Extension, presented by Chase Azevedo. AJ Singleton of Stoll Keenon Ogden (SKO) was in attendance to represent Georgetown MHC, LLC. Lengthy discussion occurred with most of the discussion geared toward the subject of Change Order No. 5.

Before taking action on Change Order No. 5, Lewis Wolfe made a motion to accept Contract Change Order No. 4 and Change Order No. 6 as presented. Second by Glenn Williams. Motion approved.

Jeff Klocke made a motion to approve Change Order No. 5, contingent upon the following: Mayor Jenkins will not execute the construction change order to Howell Contractors until the City of Georgetown or Georgetown Municipal Water and Sewer Services is in receipt of a bond in the amount of \$6,882,447.78. Second by Chairman Jarvis. Motion approved. AJ Singleton dismissed himself from the meeting at 1:19 p.m.

The second topic brought before the Board of Commissioners was item No. 1, Solicitation of Bids-Bond Anticipation Note No. 4, presented by Jeff Nutter, Chip Sutherland of Baird, and Mark Franklin of Dinsmore. Glenn Williams made a motion giving permission to request bids for BAN No. 4 in the amount of \$31,520,000.00 to replace BAN No. 2 in the same amount which expires on June 1<sup>st</sup>, 2024. Second by Jeff Klocke. Motion approved. Mr. Sutherland and Mr. Franklin dismissed from the meeting at 1:28 p.m.

Chairman Jarvis returned the meeting to the original agenda.

Financial Reports were next. Melissa Waite was present to answer any questions about monthly bills. Motion to approve the monthly bills as presented was made by Glenn Williams. Second by Lewis Wolfe. Motion approved. Mrs. Waite excused herself from the meeting at 1:29 p.m.

Jeff Nutter gave his presentation of the monthly financials.

Purchase Orders were addressed next with a total of one (1) on the agenda.

a) Motion to pay Judy Construction (Pay Application #36) in the amount of \$505,908.68 was made by Glenn Williams. Second by Jeff Klocke. Motion approved.

Informational Updates were next on the agenda.

Dudley Burberry presented the Operations Report, while Shawn Derrington presented the IT/Admin Report.

Daryl Mulder presented the Engineering Report and Alan Bryan provided the Capital Project updates.

Carissa Garland presented her 1<sup>st</sup> Communications Report.

Under Miscellaneous, Chase Azevedo presented the General Manager's Report and touched on specific items listed below.

Operations:

-Gave a regulatory update on PFAS Chemicals (Forever Chemicals). On April 10, 2024 the EPA released final enforceable standards for six PFAS in drinking water.

-Gave an update on the Lead & Copper Rule Improvement (LCRI) – Inventory.

Following the General Managers Report, Chairman Jarvis made a motion to move into Executive Session at 2:21 p.m. to discuss a personnel matter as well as proposed or pending litigation. These exceptions fall under KRS 61.810(1)(f) and 61.810(1)(c) respectively. Second by Glenn Williams. Motion approved.

A motion to return to regular session at 3:10 p.m. was made by Lewis Wolfe. Second by Glenn Williams. Motion approved.

NO ACTION TAKEN.

Chairman Jarvis adjourned the meeting at 3:11 p.m.

A handwritten signature in blue ink, appearing to read "Les Jarvis", written over a horizontal line.

Les Jarvis, Chairman

A handwritten signature in blue ink, appearing to read "Glenn Williams", written over a horizontal line.

Glenn Williams, Secretary/Treasurer