



Georgetown Municipal Water and Sewer Service

Board of Commissioners Meeting
Minutes for May 07, 2024
4:00 p.m.
GMWSS Administration Building
1000 West Main Street

Those present:

Les Jarvis, Chairman
Glenn Williams, Board Member
Lewis Wolfe, Board Member
Jeff Klocke, Board Member
Jason Baird, Board Member
Chase Azevedo, GMWSS
Shawn Derrington, GMWSS
Dudley Burberry, GMWSS
Jeff Nutter, GMWSS

Daryl Mulder, GMWSS
Alan Bryan, GMWSS
Barbara Bowman, GMWSS
Carissa Garland, GMWSS
Jeremy Wood, GMWSS
Todd Osterloh, STBM
Calvin Rodgers, GMWSS
Chip Sutherland, Baird
Mark Franklin, Dinsmore

Meeting called to order by Chairman Jarvis at approximately 3:59 p.m. on Tuesday, May 7, 2024.

Quorum was present at the meeting. Jeff Klocke joined through ZOOM.

A motion to approve the minutes as presented from the April 16, 2024 meeting was made by Lewis Wolfe. Second by Chairman Jarvis. Motion approved.

Under Public Comments, there was one (1) leak adjustment to be considered.

1) Jeff Nutter presented an update for the Scott County Board of Education's (SCBOE) Central Office water leak adjustment request. Glenn Williams made a motion to approve a leak adjustment for the SCBOE in the amount of \$1,538.75. Second by Jason Baird. Motion approved.

Chairman Jarvis changed the agenda by addressing the Resolution for Bond Anticipation Note No. 4 mentioned under New Business. Jeff Nutter presented the memo while having Chip Sutherland (Baird) and Mark Franklin (Dinsmore) in attendance to answer any questions that might arise. Mark Franklin was present through ZOOM. Mr. Franklin provided the Board changes to be made in the ordinance to include a one year note with a maturity date of 2025. After discussion, Glenn Williams made a motion to approve the resolution requesting City Council approval of the Ordinance authorizing the issuance of BAN No. 4, including the suggestions of Mark Franklin. Second by Jason Baird. Motion approved. Chip Sutherland and Mark Franklin dismissed from the meeting.

Chairman Jarvis went back to the order of the agenda.

Purchase Orders were addressed next with a total of six (6) on the agenda.

- a) Calvin Rodgers, GMWSS Collections Supervisor was on hand to answer questions the Board of Commissioners might have regarding the purchase order request for a Non-CDL Freightliner (Vactor Truck). A motion to pay Jack Doheny Companies, Inc. in the amount of \$359,874.08 was made by Glenn Williams. Second by Lewis Wolfe. Motion approved.
- b) A motion to pay Central Bank Card Services for Computer System Upgrades in the amount of \$9,998.97 was made by Glenn Williams. Second by Lewis Wolfe. Motion approved.
Note: Shawn Derrington let the Board of Commissioners know that payment would be made directly to Dell and not Central Bank Card Services.
- c) A motion to pay Rawdon Myers, Inc. in the amount of \$8,183.00 was made by Lewis Wolfe. Second by Glenn Williams. Motion approved.
- d) A motion to pay Brenntag Mid-South, Inc. in the amount \$11,205.00 was made by Lewis Wolfe. Second by Jeff Klocke. Motion approved.
- e) A motion to pay Straeffler Pump & Supply, Inc. in the amount of \$109,750.00 subject to the conditions in the memo was made by Glenn Williams. Second by Jason Baird. Motion approved. By approving this Purchase Order, this satisfies the memo regarding Ward Hall Pump Station Pump Replacement Recommendation of Award under New Business.
- f) A motion to approve the bid of Family Tree HVAC in the amount of \$125,000.00 subject to the conditions in the memo was made by Glenn Williams. Second by Jeff Klocke. Motion approved. Approving this purchase order satisfies the memo regarding Administration Building HVAC Replacement under New Business of the agenda.

Informational Updates were next on the agenda.

Chase Azevedo presented a Water Supply Assessment Update (discussion only).

New Business was next on the agenda.

Items 1, 2, and 3 under New Business were satisfied earlier in the meeting.

Jeff Nutter and Chase Azevedo presented the Annual Operating and Capital Budget – Fiscal Year 2025. After discussion, Chairman Jarvis made a motion to consider the FY25 Budget subject to the conditions and subject to being reviewed and approved with Stephanie at TMMK before being presented to Georgetown City Council. Second by Lewis Wolfe. Motion approved. Calvin Rodgers of GMWSS dismissed the meeting at 5:45 p.m.

Chase Azevedo presented the Resolution in Recognition of Grant Funding. Glenn Williams made a motion to adopt the resolution as presented so it can move forward to the Georgetown City Council. Second by Jason Baird. Motion approved.

Chairman Jarvis made a motion to move into Executive Session at 5:49 p.m. to discuss Proposed or Pending Litigation under KRS 61.810(1)(c). Second by Lewis Wolfe. Motion approved.


A motion to return to regular session at 6:22 p.m. was made by Chairman Jarvis. Second by Jason Baird. Motion approved. NO ACTION TAKEN IN EXECUTIVE SESSION.

Moton made by Chairman Jarvis, second by Jason Baird, to authorize the placement of statutory liens on all commercial ratepayers that have delinquent accounts of \$10,000.00 or more. Motion approved.

Chairman Jarvis adjourned the meeting at 6:24 p.m.



Les Jarvis, Chairman



Glenn Williams, Secretary/Treasurer

