



Georgetown Municipal Water and Sewer Service

Board of Commissioners Meeting
Minutes for June 18, 2024
12:00 p.m.
GMWSS Administration Building
1000 West Main Street

Those present:

Les Jarvis, Chairman
Glenn Williams, Board Member
Lewis Wolfe, Board Member
Jeff Klocke, Board Member
Jason Baird, Board Member
Chase Azevedo, GMWSS
Shawn Derrington, GMWSS
Jeff Nutter, GMWSS

Daryl Mulder, GMWSS
Alan Bryan, GMWSS
Melissa Waite, GMWSS
Barbara Bowman, GMWSS
Carissa Garland, GMWSS
Jeremy Wood, GMWSS
Todd Osterloh, STBM
Peter Wilson, G-town News-Graphic

Meeting called to order by Chairman Jarvis at 12:01 p.m. on Tuesday, June 18, 2024.

Quorum was present at the meeting. Jason Baird joined the meeting by Zoom at 12:04 p.m. and Jeff Klocke joined by Zoom at 12:07 p.m.

Lewis Wolfe noted two amendments for the June 04, 2024 meeting minutes. Both are near the end of the minutes. First, in the motion to pay Leak Eliminators, it should be noted that Alian Cable, LLC is a subcontractor of Star Construction, who is a subcontractor of AT&T. The next correction is in the motion to pay Hazen & Sawyer. It should be noted that the Purchase Order payment was for "Amendment No. 1 to Engineering Services for Construction Administration and Resident Inspection regarding the WAS Storage Improvements Project at WWTP#2". A motion to approve the minutes from June 04, 2024, with amendments, was made by Lewis Wolfe. Second by Glenn Williams. Motion approved.

Financial Reports were next on the agenda. Melissa Waite was present to answer any questions about monthly bills. Motion to approve the monthly bills as presented was made by Lewis Wolfe. Second by Glenn Williams. Motion approved. Mrs. Waite excused herself from the meeting at 12:05 p.m.

Jeff Nutter gave his presentation of the monthly financials.

Informational Updates were next on the agenda.

Shawn Derrington presented the Operations Report as well as the IT/Admin Report.

Daryl Mulder presented the Engineering Report and Alan Bryan provided the Capital Project updates.

Barbara Bowman informed the Board of Commissioner that GMWSS was awarded a 2024 Kentucky League of Cities Workers' Compensation Grant totaling \$1,750.00.

Chase Azevedo, along with Jeff Nutter, presented information regarding the Frankfort Plant Board Water Purchase Agreement Amendment. (Discussion Only)

The Board of Commissioners were provided a video update on WWTP No. 1 that Carissa Garland has been finalizing. The video was played for all.

New Business and Purchase Orders were addressed next with a total of ten (10) on the agenda.

1. A motion to pay Hexagon Technologies in the amount of \$93,360.00 was made by Lewis Wolfe. Second by Glenn Williams. Motion approved.
2. A motion to pay Source Technology in the amount of \$6,250.00 was made by Glenn Williams. Second by Chairman Jarvis. Motion approved.
3. A motion to pay Younger Inc. in the amount of \$6,693.00 was made by Glenn Williams. Second by Lewis Wolfe. Motion approved.
4. A motion to pay Central Bank Card Services in the amount of \$5,742.00 was made by Lewis Wolfe. Second by Glenn Williams. Motion approved. The PO was to purchase replacement cameras for the administration building from Ubiquiti Store USA.
5. A motion to approve the annual renewal for GMWSS' Worker's Compensation Insurance through the Kentucky League of Cities for FY2025 in the amount of \$60,621.94 was made by Glenn Williams. Second by Chairman Jarvis. Motion approved. Lewis Wolfe abstained from voting.
6. A motion was made by Lewis Wolfe to approve the Screening Service Agreement with SimpliVerified. Second by Glenn Williams. Motion approved.
7. A revision to a previous approval regarding the GMWSS Safety Program Incentive Disbursement was presented to the Board. The previous approval had incentive disbursement being divided by 57 employees, when it should have been 56 employees. Glenn Williams made the motion to divide the incentive disbursement by 56 employees instead of the original amount of 57 employees. Second by Chairman Jarvis. Motion approved.
8. Glenn Williams made a motion to approve both Group Health Insurance plans for FY25. Second by Chairman Jarvis. Motion approved.
9. Chairman Jarvis made a motion to pay Judy Construction (Pay Application #38) in the amount of \$3,342,980.16. Second by Glenn Williams. Motion approved.
10. Chase Azevedo asked for a Specially Called Board Meeting that would occur on July 2, 2024, at 1:00 P.M. at WWTP #1. No motion needed, and all Board members agreed to the new meeting time.

Under Miscellaneous, Chase Azevedo presented the General Manager's Report and touched on the specific items listed below.

Administration:

-Purchase Orders were approved by Georgetown City Council meetings on May 29 and June 10, 2024. The FY25 budget was approved by Council as presented and previously approved by GMWSS Board of Commissioners.

Finance:

-System Development Charges (SDC)/Impact Fees.

Operations:

-Lead and Copper Rule Improvement (LCRI) – Inventory.

Engineering:

-South Sewer Extension – A Letter of Credit to GMWSS and the City of Georgetown is to be provided for protection against payment default.

Following the General Manager's Report, Chairman Jarvis made a motion to move into Executive Session at 1:33 p.m. to discuss proposed or pending litigation, which falls under KRS 61.810(1)(c). Second by Glenn Williams. Motion approved.

A motion to return to regular session at 2:08 p.m. was made by Chairman Jarvis. Second by Glenn Williams. Motion approved.

NO ACTION TAKEN IN EXECUTIVE SESSION.

Motion made by Chairman Jarvis to authorize the Board's attorney to execute the tolling agreement with South Elkhorn Village, the City of Georgetown, and individual Defendants. Second by Glenn Williams. Motion approved.

Chairman Jarvis adjourned the meeting at 2:10 p.m.



Les Jarvis, Chairman



Glenn Williams, Secretary/Treasurer