



Board of Commissioners Meeting
Minutes for August 20, 2024
12:00 p.m.
GMWSS Administration Building
1000 West Main Street

Those present:

Les Jarvis, Chairman
Lewis Wolfe, Board Member
Jeff Klocke, Board Member
Jason Baird, Board Member
Chase Azevedo, GMWSS
Shawn Derrington, GMWSS
Jeff Nutter, GMWSS
Daryl Mulder, GMWSS

Alan Bryan, GMWSS
Melissa Waite, GMWSS
Carissa Garland, GMWSS
Jeremy Wood, GMWSS
Todd Osterloh, STBM
Jessica Eads, GMWSS
Kristin Sams, GMWSS
Peter Wilson, G-town News-Graphic

Meeting called to order by Chairman Jarvis at 12:03 p.m. on Tuesday, August 20, 2024.

Quorum was present at the meeting. Jeff Klocke joined by Zoom. Jason Baird started by Zoom and physically arrived while the meeting was in progress.

A motion to approve the minutes as presented from August 6, 2024 was made by Lewis Wolfe. Second by Jeff Klocke. Motion approved.

Under Public Comments there were two (2) leak adjustments to be considered.

1. Shawn Derrington presented the leak adjustment request for Haverford Place. The Board of Commissioners decided there was nothing in our policies to award an adjustment based on high usage. No action was taken.
2. Shawn Derrington presented the leak adjustment request for James Johnson at 105 Kiawah Court. The Board of Commissioners decided that there was nothing in our policies to award an adjustment for a toilet leak. No action was taken.

Financial Reports were next on the agenda. Melissa Waite was present to answer any questions about monthly bills. Motion to approve the monthly bills as presented was made by Jeff Klocke. Second by Lewis Wolfe. Motion approved. Kristin Sams of GMWSS, who is training to be Ms. Waite's backup, was introduced to the Board of Commissioners. Melissa Waite, Kristin Sams, and Jessica Eads excused themselves from the meeting at 12:11 p.m.

Jeff Nutter presented the monthly financials.



Informational Updates were next on the agenda.

Shawn Derrington presented the Operations Report as well as the IT/Admin Report.

Daryl Mulder presented the Engineering Report, while Alan Bryan provided Capital Project updates.

New Business and Purchase Orders were addressed next with a total of 11 items on the agenda.

1. A motion to pay Source Technology LLC in the amount of \$6,250.00 was made by Lewis Wolfe. Second by Jason Baird. Motion approved. This was budgeted monthly charges for services and chemicals (odor control).
2. A motion to pay US Geological Survey in the amount of \$9,600.00 was made by Lewis Wolfe. Second by Jeff Klocke. Motion approved. This was an annually budgeted item (stream gauge) that is government required.
3. A motion to pay Raynor Door Authority in the amount of \$10,285.00 was made by Lewis Wolfe. Second by Jason Baird. Motion approved. This was for total replacement of a garage door at WWTP#2.
4. A motion to pay Brenntag Mid-South, Inc. in the amount of \$11,205.00 was made by Jason Baird. Second by Jeff Klocke. Motion approved. This was for Sodium Hypochlorite used at the water treatment plant. Unit price matched the bid price of the chemical bids.
5. A motion to pay Insituform Technologies, LLC (formerly Leak Eliminators) in the amount of \$18,848.60 was made by Lewis Wolfe. Second by Jason Baird. Motion approved. This was for work performed for Minnifield Properties over on Barbara Boulevard, Georgetown. Minnifield Properties will reimburse GMWSS.
6. Alan Bryan presented the memo regarding a Recommendation of Award to Herrick Company for Pista-Grit Paddle Drive Replacement at Wastewater Treatment Plant No. 2. Discussion led to this item being **TABLED** for now. More information was needed regarding who the responsible party would be to fund the project. TMMK or GMWSS.
7. Alan Bryan presented the memo regarding a Recommendation of Award to C&R Asphalt for the Distribution Department Operations Center Site Paving Improvements. A motion to award the project to C&R Asphalt in the amount of \$116,500.00 was made by Lewis Wolfe. Second by Chairman Jarvis. Motion approved.
8. Daryl Mulder presented the memo regarding Bluegrass Baptist Church. Concerns were raised as to whose service area this should be. (GMWSS or KAWC) GMWSS currently serves this area but cannot provide the requested needs of the church at this time. GMWSS has projects in the works that would allow for the requested needs, but at an unknown completion date. KAWC has



a 42" water line in the area that could provide service to the church, but it is unknown if KAWC has been approached about providing service to the location. It is also unknown as to where the project is in the development process. More information was requested before moving forward with a final decision on the project. This item was **TABLED**.

9. Jeff Nutter presented the memo regarding Debt-to-Equity Ratio. Jason Baird made a motion to increase the maximum Debt-to-Equity Ratio of GMWSS from 60% to 85%. Second by Chairman Jarvis. Motion approved.
10. Chase Azevedo presented the Water Purchase Agreement Addendum No. 4 with Frankfort Plant Board. Jason Baird made a motion to approve Addendum No. 4. Second by Chairman Jarvis. Motion approved.
11. Chase Azevedo and Todd Osterloh presented information on "an ordinance establishing service area for Georgetown Municipal Water and Sewer Service's South Sewer Extension". Lewis Wolfe made a motion to support the ordinance establishing service and therefore be presented to the Georgetown City Council. Second by Jason Baird. Motion approved.

Under Miscellaneous, Chase Azevedo presented the General Manager's Report and touched on the specific items listed below.

Finance:

-Impact Fee presentation to Georgetown City Council on September 23, 2024.

Operations:

-Lead and Copper Compliance Program Overview

No Executive Session was needed at this meeting.

Chairman Jarvis adjourned the meeting at 2:05 p.m.

Handwritten signature of Les Jarvis in black ink.

Les Jarvis, Chairman of the Board

Handwritten signature of Glenn Williams in blue ink.

Glenn Williams, Secretary/Treasurer