



Board of Commissioners Meeting
Minutes for January 21, 2025
12:00 p.m.
GMWSS Administration Building
1000 West Main Street

Those present:

Les Jarvis, Chairman
Glenn Williams, Board Member
Jeff Klocke, Board Member
Jason Baird, Board Member
Chase Azevedo, GMWSS
Shawn Derrington, GMWSS
Dudley Burberry, GMWSS
Jeff Nutter, GMWSS

Daryl Mulder, GMWSS
Alan Bryan, GMWSS
Melissa Waite, GMWSS
Barbara Bowman, GMWSS
Jeremy Wood, GMWSS
Todd Osterloh, STBM
Peter Wilson, G-town News-Graphic

Meeting called to order by Chairman Jarvis at 12:02 p.m. on Tuesday, January 21, 2025.

Quorum was present at the meeting. Jeff Klocke was present by Zoom.

Peter Wilson of the Georgetown News-Graphic was an attendee of the meeting.

Chairman Jarvis addressed the subject of filling the Board of Commissioners positions of chairman, secretary, and treasurer for the 2025 calendar year.

Glenn Williams made the motion for Les Jarvis continuing as Chairman of the Board for 2025. Second by Jason Baird. Motion approved.

Chairman Jarvis made the motion for Glenn Williams continuing to fill the positions of secretary and treasurer for 2025. Second by Jason Baird. Motion approved.

A motion to approve the minutes from December 17, 2024 was made by Jason Baird. Second by Jeff Klocke. Motion approved.

Under Public Comments there were two (2) leak adjustments to be considered.

- a. 305 West Clinton Street was tabled.
- b. 100 Mary Lynn Drive. Glenn Williams recused himself from this item. Jason Baird made a motion to approve the recommended leak adjustment of \$5,503.80. Second by Jeff Klocke. Motion approved.

Availability Requests were next with 10 requests on the agenda. Chairman Jarvis asked that all the availability requests be considered as a group for consideration purposes and to ask any questions that may need to be answered about each project. The Availability Requests were for the following projects.

1. Village at Lanes Run – Phase 4, Section 2 (Remaining)
2. 390 Outlet Center Drive
3. Karen Tingle Sames Property
4. Finely Property, Redwood Neighborhood
5. a. Village at Lanes Run – Phase 3, Section 3 (Renamed as Phase 4, Section 3)
b. Ward Hall Subdivision – Unit 2B
6. Parish Life Center
7. Georgetown Commons
8. Pitcher Broadway Show LLC – Lot 2
9. 140 Mount Vernon Drive – Car Wash
10. 1205 Paris Pike – Bryan Morgan

Chase Azevedo gave an overview of a memo that was intended to assist the Board of Commissioners in deciding when to consider current Availability Requests and whether to approve or deny the requests.

Glenn Williams made a motion to approve all Availability Requests subject to the conditions contained in the memorandums, with particular emphasis on projects flowing through Pump Station #9 that may require necessary upgrades to existing infrastructure within the collection and conveyance system. Second by Jason Baird. Motion approved.

Financial Reports were next on the agenda. Melissa Waite was present to answer any questions about monthly bills. Motion to approve the monthly bills as presented was made by Glenn Williams. Second by Jason Baird. Motion approved. Mrs. Waite excused herself from the meeting at 12:42 p.m.

Jeff Nutter gave his presentation of the monthly financials.

Informational Updates were next on the agenda.

Dudley Burberry presented the Operations Report and Quarterly Water Loss Report.

Shawn Derrington presented the IT/Admin Report.

Daryl Mulder presented the Engineering Report and Alan Bryan provided Capital Project updates.

New Business and Purchase Orders were next on the agenda. Twenty-five (25) items were addressed.



1. Jeff Klocke made a motion to pay Insituform Technologies, Inc. for items 1 through 16, with #1 being \$5,440.98. These purchase orders are for budgeted Cured-in-Place Sanitary Sewer Line Improvements. Second by Jason Baird. Motion approved. Note: Purchase order totals are listed below.
2. \$5,534.79
3. \$5,566.06
4. \$5,597.33
5. \$5,941.30
6. \$5,972.57
7. \$6,254.00
8. \$6,254.00
9. \$6,347.81
10. \$6,629.24
11. \$7,973.85
12. \$9,443.54
13. \$9,818.78
14. \$11,100.85
15. \$11,163.39
16. \$11,288.47
17. Glenn Williams made a motion to pay Straeffler Pump & Supply, Inc for items 17 through 19, with #17 being \$6,060.00 for a VFD to operate Pump 2 at the Sims #2 pump station. Second by Jason Baird. Motion approved.
18. \$7,582.00 for a Myers 5hp pump for the Clarifier pump station at WWTP#2.
19. \$11,767.00 for an 11.3hp submersible solids handling pump at Canewood #2 pump station.
20. Glenn Williams made a motion to pay Source Technology in the amount of \$6,250.00 for monthly services and chemicals at WWTP#2. Second by Chairman Jarvis. Motion approved.
21. Jason Baird made a motion to pay Hach Company in the amount of \$11,616.00 for a service partnership with Hach Phosphax (Phosphorus Machine) at WWTP#2. Second by Glenn Williams. Motion approved.
22. Jeff Klocke made a motion to pay Judy Construction payment #45 for WWTP#1 Upgrade and Expansion in the amount of \$440,000.10. Second by Jason Baird. Motion approved.



23. Glenn Williams made a motion to pay Judy Construction in the amount of \$629,524.00 for the new Sanitary Sewer Collections Department Operations Center. Second by Jason Baird. Motion approved.
24. Glenn Williams made a motion for the execution of the revised Scope of Services for Hazen to separate and complete the work related to distribution system improvements in the vicinity of Ironworks Road and Etter Lane. Second by Jeff Klocke. Motion approved. GMWSS and Bluegrass Baptist Church will execute a reimbursement agreement for the church to pay for the additional engineering fees. GMWSS staff will present the reimbursement agreement to the Board of Commissioners for consideration before execution of the Task Order with Hazen.
25. Glenn Williams made a motion to extend Grace Christian Church's payment plan from 18 months to 24 months, subject to an agreement that payments "run with the land". Second by Jason Baird. Motion approved.

Under Miscellaneous, Chase Azevedo presented the General Manager's Report and touched on the specific item listed below.

Administration

- Inclement Weather
- Occupational Safety and health Administration (OSHA)

Finance

- Toyota Motor Manufacturing of Kentucky (TMMK)

Operations

- WWTP No.2 and Collections Inspection
- Justice Center

Engineering

- South Sewer Extension

Chairman Jarvis adjourned the meeting at 1:27 p.m.

A handwritten signature in blue ink, appearing to read "Les Jarvis", written over a horizontal line.

Les Jarvis, Chairman

A handwritten signature in blue ink, appearing to read "Glenn Williams", written over a horizontal line.

Glenn Williams, Secretary/Treasurer