



Board of Commissioners Meeting
Minutes for October 21, 2025
12:00 p.m.
GMWSS Administration Building
1000 West Main Street

Those present:

Les Jarvis, Chairman
Glenn Williams, Board Member
Lewis Wolfe, Board Member
Jeff Klocke, Board Member
Jason Baird, Board Member
Chase Azevedo, GMWSS
Shawn Derrington, GMWSS
Samantha Chisley, GMWSS
Jeff Nutter, GMWSS
Daryl Mulder, GMWSS

Alan Bryan, GMWSS
Melissa Waite, GMWSS
Barbara Bowman, GMWSS
Jeremy Wood, GMWSS
Jonathan Gifford, STBM
Ashton Powers, RFH
Maria Long, Baird
Callie King, Dinsmore & Shohl
Jack Thomas, G-town News-Graphic
Dan Holman, public comment

Meeting called to order by Chairman Jarvis at 12:01 p.m. on Tuesday, October 21, 2025.

Chairman Jarvis issued a statement and apology regarding the Board Meeting from October 7, 2025, when the outside door to the building was inadvertently locked without the knowledge of the Board after the meeting concluded. Corrective methods have been put into place, including staff not locking until everyone leaves the building and retrained and acknowledged the Open Meeting training guide.

Quorum was present at the meeting. Jason Baird attended the meeting by Zoom. Jeff Klocke joined the meeting by Zoom at 12:16 p.m.

A motion to approve the minutes from October 7, 2025, as presented, was made by Lewis Wolfe. Second by Jason Baird. Motion approved.

Public Comments were next on the agenda. Dan Holman addressed the Board and GMWSS staff. Mr. Holman stated he was the one who brought up the issue about the board meeting held on October 7, 2025. He mentioned a Facebook group reaching 800 members and people have questions primarily about water quality and cost of water. He then returned to the open meetings subject and used his time to further address his concerns surrounding same, including indicating that the Board's actions were the minimum legally required to resolve the matter.

Chairman Jarvis amended the meeting and moved Item No. 1, FY2025 Financial Audit, from New Business to be presented next. Chairman Jarvis introduced Ashton Powers from RFH CPA's, who proceeded with the report. Ms. Powers left the meeting at approximately 12:15 p.m. GMWSS had a "clean audit" for FY 2024-2025.



Chairman Jarvis returned to the original agenda resuming with the Financial Reports.

Melissa Waite was present to answer any questions about monthly bills. Motion to approve the monthly bills as presented was made by Glenn Williams. Second by Lewis Wolfe. Motion approved. Mrs. Waite dismissed herself from the meeting at 12:17 p.m.

Jeff Nutter gave his presentation on the monthly financials.

Informational Updates were next on the agenda.

Chairman Jarvis introduced Samantha Chisley. She has been named Field Operations Manager for GMWSS.

Shawn Derrington presented the Operations Report. Unaccounted water loss was reported at 18%.

Shawn Derrington presented the IT/Admin Report.

Daryl Mulder presented the Engineering Report and Alan Bryan provided Capital Project updates.

New Business / Purchase Orders were addressed next. Eight (8) items were on the agenda, with one (1) item being "walked in" for approval.

1. FY2025 Financial Audit. This item was presented near the beginning of the meeting.
2. Chase Azevedo, Jeff Nutter, Maria Long (Baird), and Callie King (Dinsmore) presented the memorandum, Resolution for Permanent Financing. Ms. King read aloud the Resolution of the Board of Commissioners of the City of Georgetown, Kentucky Municipal Water and Sewer Commission. Glenn Williams made a motion to approve the Resolution requesting City Council approve an Ordinance authorizing the issuance of the Series 2025A Bond Issue in the amount of \$72,030,000.00. Second by Jeff Klocke. Motion approved. Ms. Long and Ms. King dismissed from the meeting at 1:05 p.m.
3. Glenn Williams made a motion to pay Bennett & Williams in the amount of \$7,700.00 for customized cloud software to move digital work order data from WorkForce to new FieldMaps Tasks software. Second by Lewis Wolfe. Motion approved.
4. Lewis Wolfe made a motion to pay MH Equipment in the amount of \$8,123.19 to replace worn hoses and parts on the Telehandler used at WWTP No.1. Second by Chairman Jarvis. Motion approved.
5. Glenn Williams made a motion to pay Vitis Technologies in the amount of \$9,996.00 for antivirus and cyber security monitoring software, annual subscription. Second by Jason Baird. Motion approved.



6. Lewis Wolfe made a motion to pay LoVo, Inc. in the amount of \$27,550.00 for a GAC (Granular Activated Carbon) System Controls upgrade at WWTP No.2. Second by Glenn Williams. Motion approved.
7. Lewis Wolfe made a motion to pay Kentucky Engineering Group in the amount of \$167,380.00 for professional engineering services for projects at WWTP No. 2. Second by Glenn Williams. Motion approved.
8. Glenn Williams made a motion to approve the Bid Recommendation for the Annual Parts & Materials List. Second by Jason Baird. Motion approved.
9. Glenn Williams made a motion to pay Intellistack in the amount of \$6,469.88 for a 12-month contract for online secure website form submissions and storage. Second by Lewis Wolfe. Motion approved.

Under Miscellaneous, Chase Azevedo presented the General Manager's Report and touched on the specific items listed below.

Finance:

-Independent Consultants Report (ICR).

Operations:

- Asset Management – Hydrants.
- Water Treatment Plant hosting Georgetown College students.
- CPR Training.
- License Examinations – James Shepherd, Elijah Gable, Clay Walters, Dakota Brandenburg, Josh Hobbs, and Brian Prather.
- Advanced Metering Infrastructure (AMI)
- Field Operations Manager – introduced Samantha Chisley as the Field Operations Manager.

Chase also touched on the lease situation with Georgetown/Scott County Revenue Department. He also recognized the finance staff for the work on the audit.

Chairman Jarvis adjourned the meeting at 1:37 p.m.

A handwritten signature in black ink, appearing to read "Les Jarvis", written over a horizontal line.

Les Jarvis, Chairman

A handwritten signature in blue ink, appearing to read "Glenn Williams", written over a horizontal line.

Glenn Williams, Secretary/Treasurer