



of Commissioners Meeting  
Minutes for November 18, 2025  
12:00 p.m.  
GMWSS Administration Building  
1000 West Main Street

Those present:

Les Jarvis, Chairman  
Glenn Williams, Board Member  
Lewis Wolfe, Board Member  
Jeff Klocke, Board Member  
Jason Baird, Board Member  
Chase Azevedo, GMWSS  
Shawn Derrington, GMWSS  
Samantha Chisley, GMWSS  
Jeff Nutter, GMWSS  
Daryl Mulder, GMWSS

Alan Bryan, GMWSS  
Melissa Waite, GMWSS  
Barbara Bowman, GMWSS  
Carissa Garland, GMWSS  
Jeremy Wood, GMWSS  
Todd Osterloh, STBM  
Aaron Van Fleet, GMWSS  
Jack Thomas, G-town News-Graphic  
Dan Holman, public comment

Meeting called to order by Chairman Jarvis at 12:00 p.m. on Tuesday, November 18, 2025.

Quorum was present at the meeting. Jeff Klocke joined the meeting by ZOOM.

A motion to approve the revised minutes from November 6, 2025, was made by Lewis Wolfe. Second by Jason Baird. Motion approved. Item No. 4, under New Business / Purchase Orders had a vendor misspelled as Brenntag Mid-Sought when it should have been Brenntag Mid-South.

Public Comments were next on the agenda. Dan Holman addressed the Board and GMWSS staff.

Availability Requests were next on the agenda. There was one (1) availability request for review.

1. Baptist Health – 115 Amerson Way, Georgetown

A motion to approve the availability request for water and sewer was made by Glenn Williams. Second by Jeff Klocke. Motion approved. This was for a medical office building having 32 beds with a proposed demand of 6,400 gallons per day.

Financial Reports were next on the agenda.

Melissa Waite was present to answer any questions about monthly bills. Motion to approve the monthly bills as presented was made by Glenn Williams. Second by Jason Baird. Motion approved.

Jeff Nutter gave his presentation on the monthly financials.



Informational Updates were next on the agenda.

Samantha Chisley presented the Operations Report.

Shawn Derrington presented the IT/Admin Report.

Daryl Mulder presented the Engineering Report and Alan Bryan provided Capital Project updates.

New Business / Purchase Orders were addressed next. Six (6) items were on the agenda.

1. Glenn Williams made a motion to pay LoVo, Inc in the amount of \$15,900.00 for a new VFD and labor at WWTP No. 2. Second by Jason Baird. Motion approved.
2. The purchase order for Wilson Painting was tabled.
3. Lewis Wolfe made a motion to pay Universal Solutions, LLC in the amount of \$33,008.40 for a project to be done for GMWSS Collections Department. The project will be located on Church Street. Second by Jason Baird. Motion approved.
4. Jason Baird made a motion to pay Hazen & Sawyer in the amount of \$11,600.00 for additional fees related to the acquisition of four (4) private property easements at a rate of \$2,900.00 per easement. Second by Jeff Klocke. Motion approved.
5. Glenn Williams made a motion to make Payment #55 to Judy Construction in the amount of \$236,172.45.00. Second by Jeff Klocke. Motion approved.
6. Chase Azevedo presented the "Adoption of Updated GMWSS Employee Handbook and Policies & Procedures Manual". The item was tabled after salary scale concerns were raised. Further review of the manuals will be conducted.

Under Miscellaneous, Chase Azevedo presented the General Manager's Report and touched on the specific items listed below.

Administration:

- Items presented to City Council on October 27, 2025, and November 10, 2025.
- Outreach and Education.
- Kentucky League of Cities – female employee's opportunities at GMWSS.

Finance:

- Bond Issuance.



Operations:

- Advanced Metering Infrastructure (AMI).
- Employee Presentation.

The next scheduled Board of Commissioners meeting on December 2, 2025, was rescheduled as a specially called Board of Commissioners meeting on December 9, 2025, at 4:00 p.m.

Chairman Jarvis adjourned the meeting at 1:18 p.m.

A handwritten signature in blue ink, appearing to read "Les Jarvis", is written over a horizontal line.

Les Jarvis, Chairman

A handwritten signature in blue ink, appearing to read "Glenn Williams", is written over a horizontal line.

Glenn Williams, Secretary/Treasurer