



Board of Commissioners Meeting
Minutes for April 15, 2025
12:00 p.m.
GMWSS Administration Building
1000 West Main Street

Those present:

Les Jarvis, Chairman
Glenn Williams, Board Member
Lewis Wolfe, Board Member
Jeff Klocke, Board Member
Jason Baird, Board Member
Chase Azevedo, GMWSS
Shawn Derrington, GMWSS

Dudley Burberry, GMWSS
Jeff Nutter, GMWSS
Daryl Mulder, GMWSS
Alan Bryan, GMWSS
Melissa Waite, GMWSS
Barbara Bowman, GMWSS
Jeremy Wood, GMWSS

Meeting called to order by Chairman Jarvis at 12:01 p.m. on Tuesday, April 15, 2025.

Quorum was present at the meeting. Jeff Klocke attended the meeting by Zoom.

A motion to approve the minutes from April 1, 2025, as presented, was made by Lewis Wolfe.
Second by Chairman Jarvis. Motion approved.

Financial Reports were next on the agenda.

Melissa Waite was present to answer any questions about monthly bills. Motion to approve the monthly bills as presented was made by Glenn Williams. Second by Lewis Wolfe. Motion approved.
Mrs. Waite excused herself from the meeting at 12:06 p.m.

Jeff Nutter gave his presentation on the monthly financials.

Informational Updates were next on the agenda.

Dudley Burberry presented the Operations Report.

Shawn Derrington presented the IT/Admin Report.

Daryl Mulder presented the Engineering Report and Alan Bryan provided Capital Project updates.

Barb Bowman presented the memo with the subject, Kentucky League of Cities 2025 Safety Incentive Grant. Glenn Williams made a motion to match half of the cost of the equipment purchase, thus making the grant total equaling \$2,646.35. Second by Lewis Wolfe. Motion approved.



New Business / Purchase Orders were addressed next. Ten (10) items were on the agenda.

1. Glenn Williams made a motion to pay Central Bank Card Services in the amount of \$5,292.70 for safety equipment at WWTP#1. A KLC grant will cover half of this amount. Second by Lewis Wolfe. Motion approved.
2. Lewis Wolfe made a motion to pay Hach Company in the amount of \$5,665.00. This is for a Field Service Agreement for Hach Turbidity Monitors at the Water Treatment Plant, which includes four site visits for calibration and maintenance. Second by Glenn Williams. Motion approved.
3. Glenn Williams made a motion to pay Source Technology LLC in the amount of \$5,910.00 for odor control chemicals at Wright's Lane Pump Station. Second by Jason Baird. Motion approved.
4. Lewis Wolfe made a motion to pay Source Technology LLC in the amount of \$6,250.00 for monthly charges for services and chemical odor control at WWTP#2. Second by Jason Baird. Motion approved.
5. Alan Bryan presented the memorandum regarding 2024 North Broadway Waterline Improvements – North Broadway to Main Street. After discussion, the Board of Commissioners decided to table this matter for further information.
6. Glenn Williams made a motion to pay Mission Communications, Inc in the amount of \$12,867.40 for the Yearly Service Contract for Mission SCADA for Pump Stations. Second by Jason Baird. Motion approved.
7. Lewis Wolfe made a motion to pay Straeffer Pump & Supply, Inc in the amount of \$12,987.00 for replacing a control panel with FOGROD controller at Pump Station #12. Second by Glenn Williams. Motion approved.
8. Chairman Jarvis made a motion to pay Payment #48 to Judy Construction in the amount of \$500,256.28. Second by Glenn Williams. Motion approved.
9. Daryl Mulder presented the memorandum regarding Bid Recommendation for 2025 Mowing and Snow Removal Contract. Jason Baird made a motion to award Holt's Landscape Group with the 2025 Mowing and Snow Removal Services for GMWSS. Second by Lewis Wolfe. Motion approved.
10. Chase Azevedo presented the memorandum regarding Long Term Water Supply Assessment – Point of Delivery Analysis. Glenn Williams made a motion to retain Hazen & Sawyer for the above referenced proposal/task order in an amount not to exceed \$47,000.00. Second by Jeff Klocke. Motion approved.



Under Miscellaneous, Chase Azevedo presented the General Manager's Report and touched on the specific items listed below.

Administration:

- South Sewer Extension Service Area Ordinance at City Council.
- Community Outreach.

Finance:

- Rate Model Update.
- Fiscal Year (FY) 2026 Annual Budget Development.
- Development Impact Fees.

Operations:

- Flooding.

Executive Session was not needed.

Chairman Jarvis adjourned the meeting at 1:45 p.m.

A handwritten signature in blue ink, appearing to read "Les Jarvis", written over a horizontal line.

Les Jarvis, Chairman

A handwritten signature in blue ink, appearing to read "Glenn Williams", written over a horizontal line.

Glenn Williams, Secretary/Treasurer