



Board of Commissioners Meeting  
Minutes for May 20, 2025  
12:00 p.m.  
GMWSS Administration Building  
1000 West Main Street

Those present:

Les Jarvis, Chairman  
Glenn Williams, Board Member  
Lewis Wolfe, Board Member  
Jeff Klocke, Board Member  
Jason Baird, Board Member  
Chase Azevedo, GMWSS  
Shawn Derrington, GMWSS  
Dudley Burberry, GMWSS  
Jeff Nutter, GMWSS

Daryl Mulder, GMWSS  
Alan Bryan, GMWSS  
Melissa Waite, GMWSS  
Barbara Bowman, GMWSS  
Jeremy Wood, GMWSS  
Todd Osterloh, STBM  
Nicholas Coomer, NewGen  
Zak Wright, NewGen

Meeting called to order by Chairman Jarvis at 12:00 p.m. on Tuesday, May 20, 2025.

Quorum was present at the meeting. Jeff Klocke attended the meeting by Zoom.

A motion to approve the minutes from May 6, 2025, as presented, was made by Chairman Jarvis.  
Second by Jason Baird. Motion approved.

Chairman Jarvis amended the agenda by moving two items from New Business to be presented before anything else. The Fiscal Year 2026 Annual Operating and Capital Budget was presented first with the 2024 Financial Review and Rate Analysis presented second.

Jeff Nutter presented the Fiscal Year 2026 Annual Operating and Capital Budget. There were amendments to the budget since it was presented to the Board on May 6, 2025, and Jeff reviewed the changes with the Board of Commissioners. Glenn Williams made a motion to accept the Fiscal Year 2026 Annual Operating and Capital Budget and have it presented to Georgetown City Council.  
Second by Jason Baird. Motion approved.

Nicholas Coomer and Zak Wright, both of NewGen, were present by ZOOM to review the 2024 Financial Review and Rate Analysis with the Board of Commissioners. They reported that the rate plan is working as intended and recommended there be no changes to the existing rate schedule. Mr. Coomer and Mr. Wright logged off from ZOOM at 12:32 p.m.

Financial Reports were next on the agenda.

Melissa Waite was present to answer any questions about monthly bills. Lewis Wolfe requested that the minutes reflect that he had sold his business to the Hockensmith Agency. The Hockensmith Agency writes the insurance for GMWSS through Cincinnati Insurance and since the



Board of Commissioners acts on payments to Cincinnati Insurance, Mr. Wolfe wanted to make everyone aware that he has no ownership interest in the Hockensmith Agency, no management interest, and no relation at all to the account. Mr. Wolfe is in a consulting role for the transition of all his accounts to the Hockensmith Agency, which does not include Cincinnati Insurance. Moving forward, when action is taken on the monthly bills, Mr. Wolfe's vote will be reflected on all accounts except for Cincinnati Insurance. It is noted that Mr. Wolfe be recused from the vote on Cincinnati Insurance. A motion to approve the monthly bills as presented and add the statement regarding Mr. Wolfe was made by Glenn Williams. Second by Lewis Wolfe. Motion approved. Mrs. Waite excused herself from the meeting at 12:39 p.m. Jeff Klocke logged off from ZOOM as well.

Jeff Nutter gave his presentation on the monthly financials.

Informational Updates were next on the agenda.

Dudley Burberry presented the Operations Report.

Shawn Derrington presented the IT/Admin Report.

Daryl Mulder presented the Engineering Report and Alan Bryan provided Capital Project updates.

New Business / Purchase Orders were addressed next. Seven (7) items were on the agenda. No. 6 and No. 7 were both presented earlier in the meeting.

1. Lewis Wolfe made a motion to pay Insituform Technologies in the amount of \$5,512.00 for the replacement of concrete steps at the Water Treatment Plant. Second by Jason Baird. Motion approved.
2. Glenn Williams made a motion to pay Source Technology LLC in the amount of \$6,250.00 for monthly charges for services and chemical odor control at WWTP#2. Second by Lewis Wolfe. Motion approved.
3. Glenn Williams made a motion to pay KM Specialty Pumps & Systems, Inc in the amount of \$77,760.00 for temporary pumps monthly rental based on a 4-week period. Second by Jason Baird. Motion approved. If the pumps are not needed for the full 8-month period, payment will only be for the time the pumps are used.
4. Daryl Mulder presented the memorandum regarding the Kentucky Transportation Cabinet – Temporary Easement Acquisition at 100 Edgewood Drive, Stamping Ground. Lewis Wolfe made a motion to approve the Kentucky Transportation Department's Temporary Easement Acquisition at 100 Edgewood Drive, Stamping Ground to GMWSS in the amount of \$300.00. Second by Glenn Williams. Motion approved.



5. Daryl Mulder presented the memorandum regarding the Kentucky Transportation Cabinet – Data Sharing Non-Disclosure Agreement. Lewis Wolfe made a motion to approve the signing of Kentucky Transportation Department’s Non-Disclosure Agreement that will allow the sharing of digital utility data minimally on an annual basis with KYTC. Second by Jason Baird. Motion approved.
6. 2024 Financial Review and Rate Analysis (presented earlier in the meeting).
7. Fiscal Year 2026 Annual Operating and Capital Budget (presented earlier in the meeting).

Under Miscellaneous, Chase Azevedo presented the General Manager’s Report and touched on the specific items listed below.

Administration:

- Items that had been presented to the City Council on April 28, 2025, and May 12, 2025.
- Community Outreach.
- Stephanie Hale’s graduation from Leadership Scott County.

Finance:

- American Fidelity and BIM Group.

Operations:

- Water Treatment Plant.
- Sanitary Sewer Pre-Treatment Program Audit.
- Employee Safety and Continuing Education Training.
- PFAs in Drinking Water.

Extras from Chase:

- Received the Safety Grant from Kentucky League of Cities.
- Meeting with Mayor of Sadieville.
- Meeting with representatives of Stamping Ground and helping them with reimbursements from tank antenna leases.
- Thanks to Jeff Nutter for the preparation of the budget.

Todd Osterloh gave an update on the latest information released on the PFAS settlement.

Executive Session was not needed.

Chairman Jarvis adjourned the meeting at 1:38 p.m.

A blue ink signature of Les Jarvis, written in a cursive style, positioned above a horizontal line.

Les Jarvis, Chairman

A blue ink signature of Glenn Williams, written in a cursive style, positioned above a horizontal line.

Glenn Williams, Secretary/Treasurer