



Board of Commissioners Meeting
Minutes for June 3, 2025
4:00 p.m.
GMWSS Administration Building
1000 West Main Street

Those present:

Les Jarvis, Chairman
Lewis Wolfe, Board Member
Jason Baird, Board Member
Chase Azevedo, GMWSS
Shawn Derrington, GMWSS
Jeff Nutter, GMWSS

Daryl Mulder, GMWSS
Alan Bryan, GMWSS
Jeremy Wood, GMWSS
Todd Osterloh, STBM
Stephen Caudill, Bell Engineering
Jeremy Duncan, Bell Engineering

Meeting called to order by Chairman Jarvis at 4:03 p.m. on Tuesday, June 3, 2025.

A quorum was represented at the meeting. Jason Baird was present by ZOOM.

A motion to approve the minutes as presented from May 20, 2025, was made by Lewis Wolfe.
Second by Chairman Jarvis. Motion approved.

Availability Requests were next with four (4) requests on the agenda.

Daryl Mulder presented the Water Only Availability Requests for (1) the Tackett Farm located at 3594 Long Lick Pike, and (2) the Quinnan Property located at 2350 Josephine Road. In a memo regarding, "Northern Scott County Water Distribution System – Burton Tank Pressure Zone – Availability Requests, Water Only", Daryl Mulder reiterated the pressure issues in northern Scott County within the Burton Tank pressure zone. GMWSS staff recommended the following as a standard procedure with new subdivision plats presented in the Burton Tank Pressure Zone by notifying owner/developer of the following items:

1. A hydraulic modeling analysis shall be performed by the GMWSS third-party consultant at a cost of \$1,000.00 plus hourly rates (per policy). Paying fees for the hydraulic model analysis does not guarantee approval of availability for water service. There is a high potential the results will not be in favor of adding additional water services.
2. Necessary system improvements, both on and off-site of the proposed development, may be required at the cost of the owner/developer including but are not limited to installation of water lines, elevated storage tanks, booster pump stations, and related appurtenances.

The Board of Commissioners were satisfied with staff moving forward with the standard procedure that was presented.



3. Golf Townhomes of Cherry Blossom Phase 7 – WWTP#2 – Sewer Only

The request was for approval of sanitary sewer availability only for the development of 27 single family townhomes with a proposed demand of 10,800 gallons per day. A motion to approve the availability request as presented was made by Lewis Wolfe. Second by Jason Baird. Motion approved.

4. Cherry Blossom Village Phase 10 – WWTP#2 – Sewer Only

The request was for approval of sanitary sewer availability only for the development of 52 single family lots with a proposed demand of 20,800 gallons per day. A motion to approve the availability request as presented was made by Lewis Wolfe. Second by Jason Baird. Motion approved.

Informational Updates were next on the agenda.

1. Stephen Caudill and Jeremy Duncan, both with Bell Engineering, were present to give an update on the Desha and Water Street Interceptor Sewer Replacement project. They left the meeting at 4:24 p.m.

2. Discussion only on Community Projects Fund was kicked off by Chase Azevedo.

New Business / Purchase Orders were addressed next. Six (6) items were on the agenda with an additional PO being added after the agenda was printed.

1. Lewis Wolfe made a motion to pay Beckmar Environmental in the amount of \$5,817.00 for Annual Toxic Scan Testing at Wastewater Treatment Plant No. 2. Testing is required by the state. Second by Chairman Jarvis. Motion approved.
2. Lewis Wolfe made a motion to pay Beckmar Environmental in the amount of \$5,830.00 for Annual Toxic Scans for Wastewater Treatment Plant No. 1 and Wastewater Treatment Plant No. 2. Testing is required by the state. Second by Jason Baird. Motion approved.
3. Lewis Wolfe made a motion to pay KM Specialty Pumps & Systems in the amount of \$9,720.00 for Monthly Rental based on a 4-Week Period. Rental period is from May 16th to June 12th. Second by Chairman Jarvis. Motion approved. This one month PO replaces the 6-month PO approved at the May 20, 2025 Board Meeting.

Items 4 and 5 coincided with each other. Alan Bryan presented the memo regarding items 4 and 5, with those being Contract Amendment No. 2 and Change Order No. 3, respectively.

A motion to approve both items was made by Chairman Jarvis. Second by Jason Baird. Motion approved.

6. Next was the PO added after the agenda had been printed. Lewis Wolfe made a motion to pay SkyCat in the amount of \$5,466.00 for the replacement of all cables on Lancaster Tank which provide networking to all the Plant locations (WTP, WWTP1, WWTP2, and Collections). Second by Jason Baird. Motion approved.



7. Jeff Nutter presented the memo regarding a Recommendation of Award for Financial Audit Services. Lewis Wolfe made a motion to accept the proposal submitted by RFH, PLLC for financial audit services. Second by Chairman Jarvis. Motion approved.

Lewis Wolfe revisited the pressure issue in northern Scott County and wanted to emphasize that GMWSS needs to do all it can to address the issue (discussion).

Chairman Jarvis adjourned the meeting at 4:46 p.m.

A handwritten signature in blue ink, appearing to read "Les Jarvis", is written over a horizontal line.

Les Jarvis, Chairman

A handwritten signature in blue ink, appearing to read "Glenn Williams", is written over a horizontal line.

Glenn Williams, Secretary/Treasurer