



Board of Commissioners Meeting
Minutes for July 15, 2025
12:00 p.m.
GMWSS Administration Building
1000 West Main Street

Those present:

Les Jarvis, Chairman
Glenn Williams, Board Member
Lewis Wolfe, Board Member
Jeff Klocke, Board Member
Chase Azevedo, GMWSS
Shawn Derrington, GMWSS
Dudley Burberry, GMWSS

Jeff Nutter, GMWSS
Daryl Mulder, GMWSS
Alan Bryan, GMWSS
Barbara Bowman, GMWSS
Jeremy Wood, GMWSS
Todd Osterloh, STBM

Meeting called to order by Chairman Jarvis at 12:00 p.m. on Tuesday, July 15, 2025.

Quorum was present at the meeting. Jeff Klocke attended the meeting by Zoom. Jason Baird could not attend.

A motion to approve the minutes from July 1, 2025, as presented, was made by Chairman Jarvis. Second by Glenn Williams. Motion approved.

Financial Reports were next on the agenda.

Jeff Nutter was present to answer any questions about monthly bills. Motion to approve the monthly bills as presented was made by Glenn Williams. Second by Lewis Wolfe. Motion approved.

Jeff Nutter gave his presentation on the monthly financials.

Informational Updates were next on the agenda.

Dudley Burberry presented the Operations Report.

Shawn Derrington presented the IT/Admin Report.

Daryl Mulder presented the Engineering Report and Alan Bryan provided Capital Project updates.

Jeff Nutter led a discussion only about short-term and long-term disability insurance. Options for new short-term and long-term disability insurance will be presented to the Board at a future meeting.



New Business / Purchase Orders were addressed next. Ten (10) items were on the agenda with an additional Purchase Order "walked in" for this meeting.

1. Glenn Williams made a motion to pay Source Technologies in the amount of \$6,250.00 for monthly charges for services and chemical odor control at WWTP#2. Second by Lewis Wolfe. Motion approved.
2. Lewis Wolfe made a motion to pay Rawdon Myers, Inc, in the amount of \$6,500.00. This is for a 6-in Siemens Magnetic Flow Meter that assists with billing purposes of flow from the City of Sadieville. Second by Glenn Williams. Motion approved.
3. Glenn Williams made a motion to pay ITPipes in the amount of \$6,710.00 for Inspection Software Annual Subscription for Collection's camera truck. Second by Lewis Wolfe. Motion approved.
4. Lewis Wolfe made a motion to pay Universal Solutions, LLC, in the amount of \$7,583.24 for an emergency lateral replacement at 149 Amen Corner. Second by Glenn Williams. Motion approved.
5. Chairman Jarvis made a motion to pay KM Specialty Pumps & Systems in the amount of \$9,720.00 for monthly rental based on a 4-week period. Rental period is from June 13, 2025 to July 10, 2025. Second by Jeff Klocke. Motion approved.
6. Glenn Williams made a motion to pay US Geological Survey in the amount of \$9,800.00 for the USGS Joint Funding Agreement for Operation and Maintenance of Royal Spring Streamgage. Second by Jeff Klocke. Motion approved.
7. Lewis Wolfe made a motion to pay Universal Solutions, LLC, in the amount of \$9,953.40 for work completed at 296-298 Williamsburg. This has been reimbursed by the developer. Second by Glenn Williams. Motion approved.
8. Glenn Williams made a motion to pay ESRI in the amount of \$12,950.00 for software for GIS Desktop and ArcGIS Online. Second by Chairman Jarvis. Motion approved.
9. Glenn Williams made a motion to make Payment #51 to Judy Construction in the amount of \$389,909.97. Second by Jeff Klocke. Motion approved.
10. Daryl Mulder presented the memorandum Bid Recommendation for 2025-2026 Annual Services Contract for Water and Sanitary Sewer Repair. Lewis Wolfe made a motion to award the MAC (Multiple Award Contract) to Buchanan Contracting, C Squared Excavating, Insituform Technologies, and Universal Solutions. Second by Glenn Williams. Motion approved.



11. Glenn Williams made a motion to pay Process Pump and Seal in the amount of \$8,511.00 for replacement of a plant water system pump at WWTP No. 2. Second by Chairman Jarvis. Motion approved.

Under Miscellaneous, Chase Azevedo presented the General Manager's Report and touched on the specific items listed below.

Accolades were given to Dudley Burberry and the water distribution staff for the repair of a significant water line break that occurred on Mulberry Street and East Jefferson.

Administration:

- City Council approved Change Orders No. 9 & No. 10 for WWTP No. 1. and approved moving forward with the construction project pertaining to Pump Station #20.

Finance:

- Jeff Nutter began working with RFH Consultants and the FY25 audit of financial statements.
- Development Impact Fees Ordinance.

Operations:

- Burton Tank Pressure Zone (Northwest Scott County).
- Sanitary Sewer Pre-Treatment Program Audit.

Engineering:

- WWTP No. 3

Executive Session was needed.

Chairman Jarvis made the motion to move to Executive Session at 1:25 p.m. under KRS 61.810(1)(b), deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency. Second by Glenn Williams. Motion approved.

A motion to return to regular session was made by Glenn Williams at 1:55 p.m. Second by Chairman Jarvis. Motion approved.

NO ACTION TAKEN.

Chairman Jarvis adjourned the meeting at 2:04 p.m.



Georgetown Municipal
Water and Sewer Service

A handwritten signature in blue ink, appearing to read "Les Jarvis", is written over a horizontal line.

Les Jarvis, Chairman

A handwritten signature in blue ink, appearing to read "Glenn Williams", is written over a horizontal line.

Glenn Williams, Secretary/Treasurer