



Board of Commissioners Meeting
Minutes for August 5, 2025
4:00 p.m.
GMWSS Administration Building
1000 West Main Street

Those present:

Les Jarvis, Chairman
Glenn Williams, Board Member
Lewis Wolfe, Board Member
Jeff Klocke, Board Member
Chase Azevedo, GMWSS
Shawn Derrington, GMWSS
Dudley Burberry, GMWSS

Jeff Nutter, GMWSS
Daryl Mulder, GMWSS
Alan Bryan, GMWSS
Jeremy Wood, GMWSS
Todd Osterloh, STBM
Jeff Truitt, BIM
Peter Wilson, G-town News-Graphic

Meeting called to order by Chairman Jarvis at 3:58 p.m. on Tuesday, August 5, 2025.

Quorum was present at the meeting.

Guests included Jeff Truitt of BIM and Peter Wilson of Georgetown News-Graphic.

A motion to approve the minutes from July 15, 2025, as presented, was made by Jeff Klocke.
Second by Chairman Jarvis. Motion approved.

Availability Requests were next on the agenda. There were four (4) availability requests to review.

1. Jimmy John's, 121 Southgate Drive – WWTP No. 1
Motion to approve subject to the conditions in the memorandum was made by Lewis Wolfe.
Second by Glenn Williams. Motion approved.
2. 316 Chambers Avenue – WWTP No. 1
Motion to approve subject to the conditions in the memorandum was made by Lewis Wolfe.
Second by Jeff Klocke. Motion approved.
3. Legacy Run Commerce Park – WWTP No. 2
Tabled.
4. Jones Property, 115 Mulberry Street, Sadieville – WWTP No. 3
Motion to approve subject to the conditions in the memorandum was made by Glenn Williams.
Second by Chairman Jarvis. Motion approved. Lewis Wolfe abstained from voting on the motion.



Chairman Jarvis amended the agenda by moving to Item No. 8 under New Business. Jeff Nutter of GMWSS and Jeff Truitt of BIM presented the memorandum, Benefits Review, regarding short-term and long-term disability insurance. Glenn Williams made a motion for approval of the proposals for Life & AD&D, Voluntary Life & AD&D, Short-Term Disability and Long-Term Disability from Mutual of Omaha, effective September 1, 2025. Second by Jeff Klocke. Motion approved. Mr. Truitt dismissed from the meeting at 4:20 p.m.

Financial Reports were next on the agenda.

Jeff Nutter gave his presentation on the monthly financials and the FY25 results.

Informational Updates were next on the agenda.

Shawn Derrington presented a 2025 Utility Rate Comparison from the Bluegrass Area Development District.

New Business / Purchase Orders were addressed next. Eleven (11) items were on the agenda.

1. Glenn Williams made a motion to pay LoVo in the amount of \$6,950.00 for Cane Run Pump Station HMI Upgrades. Second by Jeff Klocke. Motion approved.
2. Jeff Klocke made a motion to pay Superior Concrete of KY LLC, in the amount of \$7,070.00. This is for a driveway replacement at 149 Amen Corner Way. Second by Lewis Wolfe. Motion approved.
3. Glenn Williams made a motion to pay Insituform Technologies in the amount of \$9,333.30 for additional quantities installed on the North Broadway Water Line Replacement. Second by Chairman Jarvis. Motion approved.
4. Glenn Williams made a motion to pay Brenntag Mid-South in the amount of \$9,652.50 for 4,500 gallons of Sodium Hypochlorite (Bid Item) for the Water Treatment Plant. Second by Jeff Klocke. Motion approved.
5. Lewis Wolfe made a motion to pay KM Specialty Pumps & Systems in the amount of \$9,720.00 for monthly rental based on a 4-week period. Rental period is from July 11, 2025, to August 7, 2025. Second by Glenn Williams. Motion approved.
6. Glenn Williams made a motion to pay EPG in the amount of \$18,488.15 for two (2) cyclone dump tubes, upper sections, and couplers. Second by Lewis Wolfe. Motion approved.
7. Jeff Klocke made a motion to make Payment #52 to Judy Construction in the amount of \$658,386.90. Second by Glenn Williams. Motion approved.



8. The item Short-Term and Long-Term Disability Insurance Updates was addressed earlier in the meeting and noted in the minutes.
9. Alan Bryan and Chase Azevedo presented the memorandum for Northern Scott County Sanitary Sewer Improvements / Community Projects Funds. Glenn Williams made a motion to advertise a request for proposals (qualification based) based on the scope of work submitted and approved by Hazen. Second by Jeff Klocke. Motion approved.
10. Chase Azevedo presented the memorandum for Indefinite Service Contracts for Engineering. Glenn Williams made a motion to renew Indefinite Service Contracts with Kentucky Engineering Group and Hazen on a 1-year term with 4 additional annual renewals, subject to meeting updated insurance requirements. Mr. Wolfe suggested Professional Liability Insurance be more depending on the size of a project, General Liability Insurance should be more than \$2,000,000.00, and Worker's Compensation should be required to be a minimum of \$1,000,000.00. Second by Lewis Wolfe. Motion approved. Chase Azevedo was to update the amounts after doing some research.
11. Chase Azevedo and Alan Bryan presented the memorandum for WWTP No.1 Upgrade and Expansion and South Side Tank. Glenn Williams made a motion to re-allocate the Community Projects Fund (CPF) grant funding from the WWTP No. 1 Upgrade and Expansion to the South Side Tank project. Second by Jeff Klocke. Motion approved.

Miscellaneous was next on the agenda.

Chase Azevedo made the Board aware of the idea that customer service would like to hold a "Customer Service Open House" for customers that may not be able to get to the GMWSS office during normal business hours.

Chase Azevedo will be giving a presentation to the Fiscal Court about the progress of the Burton Tank Pressure Zone and Northern Scott County Water Service Area.

Jeff Nutter informed the Board that an amicable split with Enterprise is currently in the works.

Executive Session was needed.

Lewis Wolfe made the motion to move to Executive Session at 5:11 p.m. under proposed or pending litigation, KRS 61.810(1)(b). Second by Jeff Klocke. Motion approved.

A motion to return to regular session was made by Glenn Williams at 5:57 p.m. Second by Jeff Klocke. Motion approved.

NO ACTION TAKEN.



Chairman Jarvis adjourned the meeting at 5:57 p.m.

A handwritten signature in blue ink, appearing to read "Les Jarvis", written over a horizontal line.

Les Jarvis, Chairman

A handwritten signature in blue ink, appearing to read "Glenn Williams", written over a horizontal line.

Glenn Williams, Secretary/Treasurer