



Board of Commissioners Meeting  
Minutes for September 16, 2025  
12:00 p.m.  
GMWSS Administration Building  
1000 West Main Street

Those present:

Les Jarvis, Chairman  
Glenn Williams, Board Member  
Lewis Wolfe, Board Member  
Jason Baird, Board Member  
Chase Azevedo, GMWSS  
Shawn Derrington, GMWSS  
Dudley Burberry, GMWSS  
Jeff Nutter, GMWSS  
Daryl Mulder, GMWSS  
Alan Bryan, GMWSS  
Melissa Waite, GMWSS

Barbara Bowman, GMWSS  
Carissa Garland, GMWSS  
Jeremy Wood, GMWSS  
Todd Osterloh, STBM  
Samantha Chisley, GMWSS  
Clay Walters, GMWSS  
Aaron Van Fleet, GMWSS  
Robyn Miller, KY League of Cities  
Jessica Graves, KY League of Cities  
Dan Holman, public comment

Meeting called to order by Chairman Jarvis at 12:00 p.m. on Tuesday, September 16, 2025.

Quorum was present at the meeting. Jason Baird attended the meeting by Zoom.

A motion to approve the minutes from September 2, 2025, as presented, was made by Lewis Wolfe. Second by Jason Baird. Motion approved.

Chairman Jarvis introduced guests to the meeting. Guests included Robyn Miller and Jessica Graves of Kentucky League of Cities (KLC), and Dan Holman.

Public Comments were next on the agenda. Dan Holman addressed the Board and GMWSS staff. Mr. Holman provided public comments regarding concerns about water supply and quality, including interest in water reclamation and PFAS issues. Mr. Holman stayed for the remainder of the meeting.

Chairman Jarvis amended the meeting and moved Item No. 9, KLC Trust Subscription Agreements, from New Business to be presented next. Jeff Nutter of GMWSS and KLC representatives Robyn Miller and Jessica Graves addressed the Board. Mr. Nutter made everyone aware that KLC has switched to a self-insured structure starting with the FY26 Plan Year. GMWSS requested changes be made to documents, but they were rejected by KLC due to all other plan participants signing the documents "as is" and not being able to make changes or alterations to the documents for one subscriber. GMWSS is now seeking approval of the execution of the Health Plan Trust Subscription Agreement and the EWB Plan Trust Subscription Agreement from KLC. Lewis Wolfe made a motion that GMWSS move into the self-insured agreement with KLC with the Health Insurance Trust Health

Plan, and the Employee Welfare Benefit Plan (EWB Plan) for 2025-2026. Second by Jason Baird. Motion approved. Ms. Miller and Ms. Graves left the meeting at 12:37 p.m.

Chairman Jarvis returned to the original agenda resuming with the Financial Reports.

Melissa Waite was present to answer any questions about monthly bills. Motion to approve the monthly bills as presented was made by Glenn Williams. Second by Lewis Wolfe. Motion approved. Mrs. Waite dismissed herself from the meeting at 12:39 p.m.

Jeff Nutter gave his presentation on the monthly financials.

Informational Updates were next on the agenda.

Dudley Burberry presented the Operations Report.

Shawn Derrington presented the IT/Admin Report.

Daryl Mulder presented the Engineering Report and Alan Bryan provided Capital Project updates.

Alan Bryan led a "Discussion Only" about the Startup Procedures for the WWTP No. 1 Upgrade and Expansion. A Power Point presentation was shown.

Chase Azevedo led a "Discussion Only" about Annual Inspections of WWTP No. 1 and No. 3.

New Business / Purchase Orders were addressed next. Ten (10) items were on the agenda, with one (1) item being "walked in" for approval.

1. Glenn Williams made a motion to pay Source Technologies in the amount of \$6,250.00 for monthly charges for services and chemical odor control at WWTP No.2. Second by Lewis Wolfe. Motion approved.
2. Lewis Wolfe made a motion to pay Core & Main in the amount of \$6,804.76 for multiple size Romac Couplers. Second by Glenn Williams. Motion approved.
3. Lewis Wolfe made a motion to pay ALLMAX Software in the amount of \$7,253.00 for annually budgeted maintenance software (Antero). Second by Glenn Williams. Motion approved.
4. Lewis Wolfe made a motion to pay Raynor Door Authority in the amount of \$9,250.00 for a garage door at WWTP No. 2. Second by Glenn Williams. Motion approved.
5. Glenn Williams made a motion to pay Herrick Construction in the amount of \$7,175.00 for UV Disinfection Upgrades at WWTP No. 2. Second by Chairman Jarvis. Motion approved.
6. Glenn Williams made a motion to pay Herrick Construction in the amount of \$9,600.00 for additional cost incurred for labor and pipe plug rental. Second by Lewis Wolfe. Motion approved.



7. Lewis Wolfe made a motion to pay Frankfort Toyota in the amount of \$39,959.00 for a 2025 Toyota Tacoma Double Cab SR 4x4 to be used at WWTP No. 2. Second by Jason Baird. Motion approved.
8. Glenn Williams made a motion to pay Judy Construction in the amount of \$256,084.25 for Payment #53. Second by Jason Baird. Motion approved.
9. KLC Trust Subscription Agreements were addressed earlier in the meeting.
10. Glenn Williams made a motion to pay PECCO, Inc in the amount of \$19,119.60 for the annual basin cleaning, which is a budgeted item. Second by Lewis Wolfe. Motion approved.
11. (Walk-in PO) Glenn Williams made a motion to pay DESOTEC in the amount of \$59,624.75 for carbon change out at WWTP No.2. Second by Jason Baird. Motion approved.

Under Miscellaneous, Chase Azevedo presented the General Manager's Report and touched on the specific items listed below.

Administration:

- Personnel Manual and Employee Handbook.
- Royal Spring Wellhead Protection Committee (RSWPC). Chase Azevedo and Ben Krebs were able to present an overview of the RSWPC at the LFUCG Stormwater Stakeholder Advisory Committee meeting.

Finance:

- The second PFA Class Action Lawsuit payment has been received by GMWSS.
- RFH has completed their annual audit.

Operations:

- Advanced Metering Infrastructure (AMI).
- Scott County Fire Department (SCFD) will be conducting its annual Rope Rescue Technician's course at GMWSS facilities. All participants sign a liability release to GMWSS. Lewis Wolfe requested that the County and/or SCFD provide a Certificate of Insurance (COI) before conducting their training.
- GMWSS submitted written comments related to the draft Ordinance regarding RV Parks.

Engineering:

- Ongoing Projects.

Chairman Jarvis adjourned the meeting at 1:39 p.m.

A handwritten signature in blue ink, appearing to read "Les Jarvis", written over a horizontal line.

Les Jarvis, Chairman

A handwritten signature in blue ink, appearing to read "Glenn Williams", written over a horizontal line.

Glenn Williams, Secretary/Treasurer