



Board of Commissioners Special Called Meeting

Minutes for January 27, 2026

6:00 p.m.

GMWSS Administration Building
1000 West Main Street

Attendees:

Jason Baird, Chairman	Carissa Garland, GMWSS
Lewis Wolfe, Board Member	Brittney Hughes, GMWSS
Jeff Klocke, Board Member	Adam Terry, GMWSS
Greg Gibson, Board Member	Tim Geneve, GMWSS
Kent Chandler, Board Member	Travis McMillan, GMWSS
Todd Osterloh, STBM	Jessica Eads, GMWSS
Chase Azevedo, GMWSS	Ashley Cash, GMWSS
Samantha Chisley, GMWSS	Melissa Waite, GMWSS
Shawn Derrington, GMWSS	Kim Menke, Council Member
Jeff Nutter, GMWSS	Jack Thomas, G-town News-Graphic
Daryl Mulder, GMWSS	Dan Holman, Public Comment
Alan Bryan, GMWSS	Steve Price, Public Comment
Barbara Bowman, GMWSS	

I. Call to Order

- a. Chair Jason Baird called the meeting to order at 6:02 p.m.

II. Election of Chair

- a. Lewis Wolfe made a motion for Jason Baird to continue serving as Chair for the remainder of the year. Second by Kent Chandler. Motion approved (4-0).

III. Introduction of Guests

- a. Guests in attendance were recognized, including a council member, staff, and members of the public. A sign-in sheet was provided.

IV. Board Meeting Schedule

- a. Discussion was held regarding establishing a revised regular monthly meeting schedule. The Board agreed to move to one meeting per month.
- b. Lewis Wolfe made a motion to hold one regular Board meeting per month on the third Tuesday at 5:00 p.m. in the GMWSS Administrative Building. Second by Greg Gibson. Motion approved (4-0).

V. Public Comment

- a. Mr. Holman provided comments regarding public comment procedures, meeting transparency, posting of meeting materials, and long-term water supply considerations including AMI meters, alternative funding models, future water sources, and wastewater reuse.

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- b. Mr. Price addressed the Board regarding water conservation, rainwater harvesting, alternative sewer approaches, and reducing system demand through customer responsibility.

VI. Approval of Minutes

- a. Lewis Wolfe made a motion to approve the meeting minutes from the prior meeting. Second by Kent Chandler. Motion approved (5-0).

VII. Reports

- a. Monthly Bills - Lewis Wolfe made a motion to approve the monthly bills. Second by Jeff Klocke. Motion approved (5-0).
- b. Financial Statements - Finance Director Jeff Nutter presented financial results through December 31, 2025. Discussion was held regarding revenue, expenditures, debt service coverage, water purchases, and capital projects.
- c. IT & Administrative Report - IT & Administrative Manager Shawn Derrington provided updates on server installations, equipment replacements, security systems, internet and phone services, livestreaming evaluations, and document posting.
- d. Safety Report - No OSHA-reportable incidents occurred during December. Upcoming safety trainings were discussed.
- e. Operations Report - Operations staff provided reports for Water Treatment, Distribution, Collections, and Wastewater Treatment. Discussion included production totals, maintenance activities, weather impacts, and system capacity.
- f. Quarterly Water Loss Report - The quarterly water loss was reported at 18%. Discussion was held regarding causes, leak detection, and reporting methods.
- g. Engineering Report - Updates were provided on active capital projects, including Plant No. 1 expansion, South Sewer Extension, storage tank projects, force main improvements, and treatment facility upgrades.

VIII. Informational Updates

- a. Water Treatment Process Overview - Water Treatment Operator Brittney Hughes presented an overview of the water treatment process, source water characteristics, treatment stages, testing protocols, and distribution system.
- b. Desha and Water Street Interceptor Sewer Replacement (Schedule) - Staff provided an update on the project schedule and coordination with City and Council stakeholders.
- c. Website Update - Communications Director Carissa Garland presented the redesigned GMWSS website, including enhanced navigation, secure IntelliStack forms, customer service features, careers portal, and blog integration.
- d. Board Meeting Livestreaming - Staff discussed options and challenges related to livestreaming Board meetings and archiving recordings.
- e. Advanced Metering Infrastructure (AMI) - The General Manager provided an update on AMI exploration, consultant selection, and next steps.

II. New Business

- a. Model Respiratory Protection Plan - Jeff Klocke made a motion to approve the updated Respiratory Protection Plan. Second by Kent Chandler. Motion approved (5-0).
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- b. Surplus Vehicles and Equipment - Discussion was held regarding surplus vehicles and equipment. No action was taken.
 - c. Vehicle Purchases - Greg Gibson made a motion to approve the purchase of three vehicles. Second by Lewis Wolfe. Motion approved (5-0).
 - d. Water Supply Update - The General Manager provided an update on water supply planning efforts. No action was taken.
 - e. Buchanan Contracting, Inc. - Lewis Wolfe made a motion to pay Buchanan Contracting, Inc. in the amount of \$6,000.00. Second by Greg Gibson. Motion approved (5-0).
 - f. Source Technology, LLC - Lewis Wolfe made a motion to pay Source Technology, LLC in the amount of \$6,250.00. Second by Kent Chandler. Motion approved (5-0).
 - g. Universal Solutions, LLC - Greg Gibson made a motion to pay Universal Solutions, LLC in the amount of \$6,360.00. Second by Jeff Klocke. Motion approved (5-0).
 - h. Core & Main - Jeff Klocke made a motion to pay Core & Main in the amount of \$6,825.40. Second by Greg Gibson. Motion approved (5-0).
 - i. KM Specialty Pumps & Systems, Inc. - Lewis Wolfe made a motion to pay KM Specialty Pumps & Systems, Inc. in the amount of \$9,720.00. Second by Kent Chandler. Motion approved (5-0).
 - j. Herrick Construction - Jason Baird made a motion to pay Herrick Construction in the amount of \$18,513.00. Second by Greg Gibson. Motion approved (5-0).
 - k. Hazen & Sawyer - Jeff Klocke made a motion to pay Hazen & Sawyer in the amount of \$14,500.00. Second by Kent Chandler. Motion approved (5-0).
 - l. C Squared Excavating, LLC - Jason Baird made a motion to pay C Squared Excavating, LLC in the amount of \$125,033.78. Second by Greg Gibson. Motion approved (5-0).

IX. Executive Session

- a. Lewis Wolfe made a motion to enter Executive Session pursuant to KRS 61.810 to discuss pending litigation at 8:58 p.m. Second by Greg Gibson. Motion approved (5-0).
- b. The Board returned to regular session at 9:12 p.m. No action was taken in Executive Session.

X. Adjournment

- a. Kent Chandler made a motion to adjourn the meeting at 9:13 p.m. Second by Jeff Klocke. Motion approved (5-0).



Jason Baird, Chairman



Kent Chandler, Secretary